

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£
	<b>ATHLETICS</b>						
1	Southend Athletics Club - season (2 evenings & Sunday a.m.)	2,879.00		2,879.00	2,937.00		2,937.00
2	SLTC (Monday - Friday half day)	107.50	21.50	129.00	110.00	22.00	132.00
3	SLTC (Monday - Friday evening)	84.17	16.83	101.00	85.83	17.17	103.00
4	SLTC (Weekend, half day rate)	165.83	33.17	199.00	169.17	33.83	203.00
5	SLTC (Per Hour up to Max 2 hours)	27.50	5.50	33.00	28.33	5.67	34.00
6	SLTC (Monday - Friday 1 Hour)	21.67	4.33	26.00	22.50	4.50	27.00
7	SLTC - Flood lights (per hour)	17.50	3.50	21.00	17.50	3.50	21.00
8	SLTC – Equipment (hurdles, high jump, pole vault)	35.83	7.17	43.00	36.67	7.33	44.00
9	SLTC - Pit Area, Hurdles, Misc. (Charges Per Area)	6.25	1.25	7.50	6.25	1.25	7.50
10	SLTC - Casual Adult	2.92	0.58	3.50	2.92	0.58	3.50
11	SLTC - Casual Junior & Concession	1.25	0.25	1.50	1.25	0.25	1.50
	<b>BOWLS (PARKS)</b>						
12	Season Ticket 7 day Resident	98.33	19.67	118.00	118.00	23.60	141.60
13	Season Ticket 7 day Resident - Advantage Card C 50% Discount	47.50	9.50	57.00	59.00	11.80	70.80
14	Season Ticket 7 day Resident Senior (born before 1 April 1952)	63.33	12.67	76.00	76.00	15.20	91.20
15	Season Ticket 7 day Resident Senior (born before 1 April 1952) Advantage Card C 50% Discount	30.83	6.17	37.00	38.00	7.60	45.60
16	Season Ticket Non Resident	116.67	23.33	140.00	140.00	28.00	168.00
17	Season Ticket Non Resident (born before 1 April 1952)	89.17	17.83	107.00	107.00	21.40	128.40
18	Cadet Season Ticket Resident 16 & under	22.50	4.50	27.00	27.00	5.40	32.40
19	Cadet Season Ticket Resident 16 & under - Advantage Card 50% Discount	10.83	2.17	13.00	13.50	2.70	16.20
20	Cadet Season Ticket Non Resident 16 & under	32.50	6.50	39.00	33.33	6.67	40.00
21	Per Hour (per person)	2.92	0.58	3.50	3.50	0.70	4.20
22	Per Hour (per person)-Advantage Card 10% Discount	2.08	0.42	2.50	3.17	0.63	3.80
23	Per Hour (per person)-Advantage Card C	1.25	0.25	1.50	1.75	0.35	2.10
24	Per Hour 16 and Under (per person)	0.83	0.17	1.00	1.50	0.30	1.80
25	Per Hour 16 and Under (per person) Advantage Card 10% Discount	0.83	0.17	1.00	1.33	0.27	1.60
26	Per Hour 16 and Under (per person) Advantage Card C 50% Discount	0.42	0.08	0.50	0.75	0.15	0.90
27	Two Hour Game (Per Person)	5.42	1.08	6.50	6.50	1.30	7.80
28	Two Hour Game (Per Person)- Advantage Card 10% Discount	4.58	0.92	5.50	5.83	1.17	7.00
29	Two Hour Game (Per Person)- Advantage Card C 50% Discount	2.50	0.50	3.00	3.25	0.65	3.90
30	Rink hire - Visiting Club (2 hour maximum)	14.17	2.83	17.00	14.58	2.92	17.50
31	County Matches - Visiting Club - No charge						
32	Member of visiting club (per game) (collected by host club)	2.50	0.50	3.00	2.92	0.58	3.50
33	Annual license fee per bowling green (22 weeks)			-	5,000.00		5,000.00
	<b>CRICKET</b>						
34	Cat A (season every Saturday/Sunday)	3,052.00		3,052.00	3,113.00		3,113.00
35	Cat A (season every Saturday/Sunday) with Council pavilion	3,761.00		3,761.00	3,836.00		3,836.00
36	Cat B (season every Saturday/Sunday)	1,933.00		1,933.00	1,972.00		1,972.00
37	Cat A (season every weekday - 1 day)	2,459.00		2,459.00	2,508.00		2,508.00
38	Cat A (season every weekday - 1 day) with Council pavilion	2,575.00		2,575.00	2,627.00		2,627.00
39	CAT B (season every weekday - 1 day)	1,303.00		1,303.00	1,329.00		1,329.00

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
40	Cat A (season every weekday - 1 evening)	1,271.00		1,271.00		1,296.00		1,296.00
41	Cat A (season every weekday - 1 evening) with Council Pavilion	1,314.00		1,314.00		1,340.00		1,340.00
42	Cat B (season every weekday - 1 evening)	851.00		851.00		868.00		868.00
43	Cat A (casual all day - 11.00 a.m.)	152.50	30.50	183.00		155.83	31.17	187.00
44	Cat A (casual all day - 11.00 a.m.) with Council pavilion	160.83	32.17	193.00		164.17	32.83	197.00
45	Cat B (casual all day - 11 a.m.)	120.83	24.17	145.00		123.33	24.67	148.00
46	Cat A (casual half day - 2.00 p.m.)	116.67	23.33	140.00		119.17	23.83	143.00
47	Cat A (casual half day - 2.00 p.m.) with Council pavilion	120.83	24.17	145.00		123.33	24.67	148.00
48	Cat B (casual half day - 2.00 p.m.)	80.83	16.17	97.00		82.50	16.50	99.00
49	Cat A (casual evening - 6.00 p.m.)	58.33	11.67	70.00		59.17	11.83	71.00
50	Cat A (casual evening - 6.00 p.m.) with Council pavilion	63.33	12.67	76.00		65.00	13.00	78.00
51	Cat B (casual evening - 6.00 p.m.)	40.83	8.17	49.00		41.67	8.33	50.00
52	Cat A (casual Sunday & Bank Holiday afternoon)	152.50	30.50	183.00		155.83	31.17	187.00
53	Cat A (casual Sunday & Bank Holiday afternoon) with Council pavilion	160.83	32.17	193.00		164.17	32.83	197.00
54	Cat B (casual Sunday & Bank Holiday afternoon)	130.00	26.00	156.00		132.50	26.50	159.00
55	Cat A (casual Sunday & Bank Holiday all day)	196.67	39.33	236.00		200.83	40.17	241.00
56	Cat A (casual Sunday & Bank Holiday all day) with Council pavilion	205.83	41.17	247.00		210.00	42.00	252.00
57	Cat B (casual Sunday & Bank Holiday all day)	160.83	32.17	193.00		164.17	32.83	197.00
58	Cricket Pitch junior practice (half day)	22.50	4.50	27.00		23.33	4.67	28.00
59	Cat A (Sunday a.m. youth on Saturday wicket)	31.67	6.33	38.00		32.50	6.50	39.00
60	Cat B (Sunday a.m. youth on Saturday wicket)	26.67	5.33	32.00		27.50	5.50	33.00
61	Chalkwell Park artificial wicket (casual)	25.00	5.00	30.00		25.83	5.17	31.00
62	Artificial wicket (season)	1,813.00		1,813.00		1,849.00		1,849.00
	<b>GOLF</b>							
63	18 Holes (Monday-Friday)	12.25	2.45	14.70		13.33	2.67	16.00
64	18 Holes (Monday-Friday) Advantage Card	10.83	2.17	13.00		12.00	2.40	14.40
65	18 Holes (Monday-Friday) Advantage Card Low Income	6.25	1.25	7.50		6.67	1.33	8.00
66	Twilight (Monday - Friday) 9 holes	6.25	1.25	7.50		6.67	1.33	8.00
67	18 Holes (Saturday, Sunday & Bank Holidays)	17.50	3.50	21.00		18.33	3.67	22.00
68	18 Holes (Saturday, Sunday & Bank Holidays)-Advantage Card	15.83	3.17	19.00		16.50	3.30	19.80
69	18 Holes (Saturday, Sunday & Bank Holidays)-Advantage Card Low Income	8.33	1.67	10.00		9.17	1.83	11.00
70	Twilight (Saturday, Sunday & Bank Holidays) 9 Holes	9.17	1.83	11.00		9.17	1.83	11.00
71	18 Holes (Monday-Friday Senior/ 16 and Under)	7.08	1.42	8.50		7.92	1.58	9.50
72	18 Holes (Monday-Friday Senior/ 16 and Under) Advantage Card	5.83	1.17	7.00		5.83	1.17	8.50
73	18 Holes (Monday-Friday Senior/ 16 and Under) Advantage Card-Low Income	3.33	0.67	4.00		3.33	0.67	4.80
74	Twilight 9 Holes (Monday-Friday Senior/ 16 and Under)	3.50	0.70	4.20		3.50	0.70	4.80
75	Off Peak (Monday-Friday)	10.00	2.00	12.00		10.00	2.00	12.50
76	Off Peak (Saturday, Sunday & Bank Holidays)	14.17	2.83	17.00		14.17	2.83	17.50
77	Off Peak (Monday - Friday, Senior/ 16 and Under)	5.25	1.05	6.30		5.25	1.05	7.00
78	Lesson Ticket	1.33	0.27	1.60		1.33	0.27	1.60
79	Lesson Ticket (Golf Foundation Under 16)	0.58	0.12	0.70		0.58	0.12	0.70
80	Lesson Ticket (Golf Foundation Under 16)-Advantage Card	0.50	0.10	0.60		0.50	0.10	0.60
81	Lesson Ticket (Golf Foundation Under 16)-Advantage Card - Low Income	0.33	0.07	0.40		0.33	0.07	0.40
82	Practice Ticket	1.75	0.35	2.10		1.75	0.35	2.10

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
83	Season Ticket 7 Day Resident	583.33	116.67	700.00		583.33	116.67	700.00
84	Season Ticket 7 Day Resident Advantage Card Low Income	512.50	102.50	615.00		512.50	102.50	615.00
85	Season Ticket 7 Day Non-Resident	640.00	128.00	768.00		640.00	128.00	768.00
86	Season Ticket 5 Day Resident before 5.00 pm Senior (born before 1 April 1952)	263.33	52.67	316.00		291.67	58.33	350.00
87	Season Ticket 5 Day Resident before 5.00 pm Senior (born before 1 April 1952) - Advantage Card- Low Income	228.33	45.67	274.00		250.00	50.00	300.00
88	Season Ticket 5 Day Non-Resident before 5.00 pm Senior (born before 1 April 1952)	341.67	68.33	410.00		375.00	75.00	450.00
89	Season Ticket 5 Day Resident	394.17	78.83	473.00		394.17	78.83	473.00
90	Season Ticket 5 Day Resident Advantage Card - Low Income	350.83	70.17	421.00		350.83	70.17	421.00
91	Season Ticket 5 Day Non-Resident	438.33	87.67	526.00		438.33	87.67	526.00
92	Season Ticket Student Under 18's	70.00	14.00	84.00		70.00	14.00	84.00
93	Locker Rent (per annum)	10.50	2.10	12.60		10.50	2.10	12.60
94	Block Booking for 2 hours	114.17	22.83	137.00		114.17	22.83	137.00
95	Block Booking (home clubs) for 2 hours	39.17	7.83	47.00		39.17	7.83	47.00
96	Tee Reservation (Annual School Championship)	13.33	2.67	16.00		13.33	2.67	16.00
97	Pitch & Putt (per round) Adult	2.25	0.45	2.70		2.25	0.45	2.70
98	Pitch & Putt (per round) Adult Advantage Card	1.83	0.37	2.20		1.83	0.37	2.20
99	Pitch & Putt (per round) Adult Advantage Card Low Income	1.08	0.22	1.30		1.08	0.22	1.30
100	Pitch & Putt (per round) Child	1.00	0.20	1.20		1.00	0.20	1.20
101	Pitch & Putt (per round) Child Advantage Card	0.83	0.17	1.00		0.83	0.17	1.00
102	Pitch & Putt (per round) Child Advantage Card Low Income	0.50	0.10	0.60		0.50	0.10	0.60
	<b>RUGBY</b>							
103	Cat A (Season - Warners/Westbarrow)	2,734.00		2,734.00		2,789.00		2,789.00
104	Cat A (casual)	96.67	19.33	116.00		98.33	19.67	118.00
105	Under 13's – Under 19's on 'Senior Pitch' Sunday Season	1,009.00		1,009.00		1,029.00		1,029.00
106	Under 13's – Under 19's on 'Senior Pitch' Sunday Casual	35.83	7.17	43.00		36.67	7.33	44.00
107	Mini Rugby – on Senior Pitches	186.00		186.00		190.00		190.00
	<b>SOCCER</b>							
108	Cat A (season 28 weeks - weekday)	1,612.00		1,612.00		1,644.00		1,644.00
109	Cat B (season 28 weeks - weekday)	1,040.00		1,040.00		1,061.00		1,061.00
110	Cat C (season 28 weeks - weekday)	973.00		973.00		992.00		992.00
111	Cat A (season 28 weeks - Saturday/Sunday)	1,895.00		1,895.00		1,933.00		1,933.00
112	Cat B (season 28 weeks - Saturday/Sunday)	1,277.00		1,277.00		1,303.00		1,303.00
113	Cat C (season 28 weeks - Saturday/Sunday)	1,066.00		1,066.00		1,087.00		1,087.00
114	Cat A (casual)	87.50	17.50	105.00		89.17	17.83	107.00
115	Cat B (casual)	52.50	10.50	63.00		53.33	10.67	64.00
116	Cat C (casual)	40.00	8.00	48.00		40.83	8.17	49.00
117	Youth Commemoration/Jones Memorial Grounds (season - under 18)	662.00		662.00		675.00		675.00
118	Youth Commemoration/Jones Memorial Grounds (casual- under 18)	32.50	6.50	39.00		33.33	6.67	40.00
119	Youth Commemoration/Jones Memorial Grounds (season - under 16)	604.00		604.00		616.00		616.00
120	Youth Commemoration/Jones Memorial Grounds (casual- under 16)	23.33	4.67	28.00		24.17	4.83	29.00

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
121	Youth Commemoration/Jones Memorial Grounds (season - under 11)	305.00		305.00		311.00		311.00
122	Youth Commemoration/Jones Memorial Grounds (casual - under 11)	11.25	2.25	13.50		11.67	2.33	14.00
123	Garon Park (season with Pavilion)	1,988.00		1,988.00		2,028.00		2,028.00
124	Garon Park (season without Pavilion)	1,530.00		1,530.00		1,561.00		1,561.00
125	Garon Park (casual with Pavilion)	61.67	12.33	74.00		62.50	12.50	75.00
126	Garon Park (Pavilion only)	32.50	6.50	39.00		33.33	6.67	40.00
127	Southchurch Park Arena ( Southend Manor) Season and training area	4,870.00		4,870.00		4,967.00		4,967.00
128	Mini soccer (season 28 weeks)	305.00		305.00		311.00		311.00
129	Casual	11.67	2.33	14.00		11.67	2.33	14.00
	<b>SYNTHETIC – WARNERS PARK</b>							
130	Pitch per hour	46.67	9.33	56.00		47.50	9.50	57.00
131	Floodlighting per hour	10.00	2.00	12.00		10.42	2.08	12.50
	<b>PARK OR SITE EVENT HIRE</b>							
	<b>REGISTERED CHARITY</b>							
	<b>A - SMALL EVENT UP TO 750 PEOPLE IN ATTENDANCE</b>							
132	Southend Showground	34.00		34.00		35.00		35.00
133	Southchurch East	34.00		34.00		35.00		35.00
134	Gunners Park	17.00		17.00		17.00		17.00
135	Southchurch Park	17.00		17.00		17.00		17.00
136	Priory Field 1	12.00		12.00		12.00		12.00
137	Priory Field 1 & 3	18.00		18.00		18.00		18.00
138	Priory Field 2	18.00		18.00		18.00		18.00
139	Priory Field 3	13.00		13.00		13.00		13.00
140	Priory Field 2 & 3	25.00		25.00		26.00		26.00
141	Chalkwell Field 1	13.00		13.00		13.00		13.00
142	Chalkwell Field 2	13.00		13.00		13.00		13.00
143	Chalkwell Field 3	18.00		18.00		18.00		18.00
144	Leigh Library Gardens	18.00		18.00		18.00		18.00
145	Leigh Marshes plus grass cutting charge	34.00		34.00		35.00		35.00
146	Other Sites - by negotiation							
147	Standpipe where applicable	17.00		17.00		17.00		17.00
	<b>B - MEDIUM EVENT 751 TO 1500 PEOPLE IN ATTENDANCE</b>							
148	Southend Showground	51.00		51.00		52.00		52.00
149	Southchurch East	51.00		51.00		52.00		52.00
150	Gunners Park	25.00		25.00		26.00		26.00
151	Southchurch Park	25.00		25.00		26.00		26.00
152	Priory Field 1	18.00		18.00		18.00		18.00
153	Priory Field 1 & 3	30.00		30.00		31.00		31.00
154	Priory Field 2	27.00		27.00		28.00		28.00
155	Priory Field 3	18.00		18.00		18.00		18.00
156	Priory Field 2 & 3	36.00		36.00		37.00		37.00
157	Chalkwell Field 1	18.00		18.00		18.00		18.00
158	Chalkwell Field 2	18.00		18.00		18.00		18.00

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£
159	Chalkwell Field 3	26.00		26.00	27.00		27.00
160	Leigh Library Gardens	26.00		26.00	27.00		27.00
161	Leigh Marshes plus grass cutting charge	51.00		51.00	52.00		52.00
162	Other Sites - by negotiation						
163	Standpipe where applicable	17.00		17.00	20.00		17.00
	<b>C - LARGE EVENT 1501 AND OVER PEOPLE IN ATTENDANCE</b>						
164	Southend Showground	68.00		68.00	69.00		69.00
165	Southchurch East	68.00		68.00	69.00		69.00
166	Gunners Park	43.00		43.00	44.00		44.00
167	Southchurch Park	43.00		43.00	44.00		44.00
168	Priory Field 1	25.00		25.00	26.00		26.00
169	Priory Field 1 & 3	43.00		43.00	44.00		44.00
170	Priory Field 2	43.00		43.00	44.00		44.00
171	Priory Field 3	25.00		25.00	26.00		26.00
172	Priory Field 2 & 3	54.00		54.00	55.00		55.00
173	Chalkwell Field 1	27.00		27.00	28.00		28.00
174	Chalkwell Field 2	27.00		27.00	28.00		28.00
175	Chalkwell Field 3	43.00		43.00	44.00		44.00
176	Leigh Marshes plus grass cutting charge	68.00		68.00	69.00		69.00
177	Other Sites - by negotiation						
178	Standpipe where applicable	17.00		17.00	17.00		17.00
	<b>COMMUNITY GROUP FUNDRAISING</b>						
	<b>A - SMALL EVENT UP TO 750 PEOPLE IN ATTENDANCE</b>						
179	Southend Showground	84.00		84.00	86.00		86.00
180	Southchurch East	84.00		84.00	86.00		86.00
181	Gunners Park	50.00		50.00	50.00		50.00
182	Southchurch Park	50.00		50.00	50.00		50.00
183	Priory Field 1	30.00		30.00	31.00		31.00
184	Priory Field 1 & 3	54.00		54.00	55.00		55.00
185	Priory Field 2	51.00		51.00	52.00		52.00
186	Priory Field 3	30.00		30.00	31.00		31.00
187	Priory Field 2 & 3	70.00		70.00	71.00		71.00
188	Chalkwell Field 1	34.00		34.00	35.00		35.00
189	Chalkwell Field 2	26.00		26.00	27.00		27.00
190	Chalkwell Field 3	51.00		51.00	52.00		52.00
191	Leigh Library Gardens	34.00		34.00	35.00		35.00
192	Leigh Marshes plus grass cutting charge	84.00		84.00	86.00		86.00
193	Other Sites - by negotiation						
194	Standpipe where applicable	34.00		34.00	35.00		35.00
	<b>B - MEDIUM EVENT 751 TO 1500 PEOPLE IN ATTENDANCE</b>						
195	Southend Showground	217.00		217.00	221.00		221.00
196	Southchurch East	217.00		217.00	221.00		221.00
197	Gunners Park	116.00		116.00	118.00		118.00

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£
198	Southchurch Park	116.00		116.00	118.00		118.00
199	Priory Field 1	60.00		60.00	61.00		61.00
200	Priory Field 1 & 3	106.00		106.00	108.00		108.00
201	Priory Field 2	90.00		90.00	92.00		92.00
202	Priory Field 3	60.00		60.00	61.00		61.00
203	Priory Field 2 & 3	136.00		136.00	139.00		139.00
204	Chalkwell Field 1	59.00		59.00	60.00		60.00
205	Chalkwell Field 2	60.00		60.00	61.00		61.00
206	Chalkwell Field 3	118.00		118.00	120.00		120.00
207	Leigh Library Gardens	51.00		51.00	52.00		52.00
208	Leigh Marshes plus grass cutting charge	217.00		217.00	221.00		221.00
209	Other Sites - by negotiation						
210	Standpipe where applicable	34.00		34.00	35.00		35.00
	<b>C - LARGE EVENT 1501 AND OVER PEOPLE IN ATTENDANCE</b>						
211	Southend Showground	219.00		219.00	223.00		223.00
212	Southchurch East	219.00		219.00	223.00		223.00
213	Gunners Park	117.00		117.00	119.00		119.00
214	Southchurch Park	117.00		117.00	119.00		119.00
215	Priory Field 1	61.00		61.00	62.00		62.00
216	Priory Field 1 & 3	107.00		107.00	109.00		109.00
217	Priory Field 2	91.00		91.00	93.00		93.00
218	Priory Field 3	61.00		61.00	62.00		62.00
219	Priory Field 2 & 3	137.00		137.00	140.00		140.00
220	Chalkwell Field 1	59.00		59.00	60.00		60.00
221	Chalkwell Field 2	61.00		61.00	62.00		62.00
222	Chalkwell Field 3	120.00		120.00	122.00		122.00
223	Leigh Marshes plus grass cutting charge	219.00		219.00	223.00		223.00
224	Other Sites - by negotiation						
225	Standpipe where applicable	34.00		34.00	35.00		35.00
	<b>COMMERCIAL</b>						
	<b>A - SMALL EVENT UP TO 750 PEOPLE IN ATTENDANCE</b>						
226	Southend Showground	340.00		340.00	347.00		347.00
227	Southchurch East	348.00		348.00	355.00		355.00
228	Gunners Park	243.00		243.00	248.00		248.00
229	Southchurch Park	243.00		243.00	248.00		248.00
230	Priory Field 1	348.00		348.00	355.00		355.00
231	Priory Field 2	348.00		348.00	355.00		355.00
232	Priory Field 3	348.00		348.00	355.00		355.00
233	Chalkwell Field 1	348.00		348.00	355.00		355.00
234	Chalkwell Field 2	348.00		348.00	355.00		355.00
235	Chalkwell Field 3	348.00		348.00	355.00		355.00
236	Leigh Library Gardens	250.00		250.00	250.00		250.00
237	Leigh Marshes plus grass cutting charge	348.00		348.00	355.00		355.00
238	Other Sites - by negotiation						

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£
239	Standpipe where applicable	56.00		56.00	57.00		57.00
	<b>B - MEDIUM EVENT 751 TO 1500 PEOPLE IN ATTENDANCE</b>						
240	Southend Showground	675.00		675.00	689.00		689.00
241	Southchurch East	695.00		695.00	709.00		709.00
242	Gunners Park	503.00		503.00	513.00		513.00
243	Southchurch Park	503.00		503.00	513.00		513.00
244	Priory Field 1	696.00		696.00	710.00		710.00
245	Priory Field 2	696.00		696.00	710.00		710.00
246	Priory Field 3	696.00		696.00	710.00		710.00
247	Chalkwell Field 1	696.00		696.00	710.00		710.00
248	Chalkwell Field 2	696.00		696.00	710.00		710.00
249	Chalkwell Field 3	696.00		696.00	710.00		710.00
250	Leigh Library Gardens	503.00		503.00	513.00		513.00
251	Leigh Marshes plus grass cutting charge	695.00		695.00	709.00		709.00
252	Other Sites - by negotiation						
253	Standpipe where applicable	56.00		56.00	57.00		57.00
	<b>C - LARGE EVENT 1501 AND OVER PEOPLE IN ATTENDANCE</b>						
254	Southend Showground						
255	Southchurch East	1,039.00		1,039.00	1,060.00		1,060.00
256	Gunners Park	727.00		727.00	742.00		742.00
257	Southchurch Park	727.00		727.00	742.00		742.00
258	Priory Field 1	1,039.00		1,039.00	1,060.00		1,060.00
259	Priory Field 2	1,039.00		1,039.00	1,060.00		1,060.00
260	Priory Field 3	1,039.00		1,039.00	1,060.00		1,060.00
261	Chalkwell Field 1	1,039.00		1,039.00	1,060.00		1,060.00
262	Chalkwell Field 2	1,039.00		1,039.00	1,060.00		1,060.00
263	Chalkwell Field 3	1,039.00		1,039.00	1,060.00		1,060.00
264	Leigh Marshes plus grass cutting charge	1,039.00		1,039.00	1,060.00		1,060.00
265	Other Sites - by negotiation						
266	Standpipe where applicable	56.00		56.00	57.00		57.00
	<b>OTHER EVENTS</b>						
267	Bandstand -Priory Park 2 hour performance and 2 hour set up fee				100.00		100.00
268	Outdoor Fitness Classes Annual Permit				150.00		150.00
269	Partnership events with the council free of charge						
	<b>MISCELLANEOUS</b>						
270	Key deposit (refundable)	10.00		10.00	10.00		10.00
271	Donated Trees	64.17	12.83	77.00	125.00	25.00	150.00
272	Donated Plaques	102.50	20.50	123.00	125.00	25.00	125.00
273	Donated Shrubs	19.17	3.83	23.00	20.00	4.00	24.00
274	Donated Plaques- Advantage Card inc Advantage Card Low Income	93.33	18.67	112.00	114.00	22.80	114.00
275	Donated Wooden Seats & Plaques	635.00	127.00	762.00	777.00	155.40	777.00
276	Donated Wooden Seats & Plaques Advantage Card inc Advantage Card Low Income	568.33	113.67	682.00	696.00	139.20	696.00
277	Donated Metal Seats & Plaques	728.33	145.67	874.00	891.00	178.20	891.00

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
278	Donated Metal Seats & Plaques Advantage Card inc Advantage Card Low Income	654.17	130.83	785.00		801.00	160.20	801.00
279	Donated Seats – Cliffs Gardens & Prittlewell Square	805.00	161.00	966.00		985.00	197.00	985.00
280	Donated Seats – Cliffs Gardens & Prittlewell Square Advantage Card inc Advantage Card Low Income	724.17	144.83	869.00		886.00	177.20	886.00
281	Donated Seats & Plaques – Anti-Vandal	514.17	102.83	617.00		629.00	125.80	629.00
282	Donated Seats & Plaques – Anti-Vandal Advantage Card inc Advantage Card Low Income	464.17	92.83	557.00		568.00	113.60	568.00
	<b>SPONSORED ITEMS</b>							
283	Children's Playgrounds - by negotiation							
284	Sculpture - by negotiation							
285	Items of play equipment - by negotiation							
286	Specimen Tree Planting - by negotiation							
287	Park Flower Beds - by negotiation							
	<b>ADVANTAGE CARDS</b>							
288	Advantage Card: Resident Adult	4.17	0.83	5.00		4.17	0.83	5.00
289	Resident Under 17/Senior (born before 1 April 1952)/Student	2.50	0.50	3.00		2.50	0.50	3.00
290	Resident Adult Low Income	0.83	0.17	1.00		0.83	0.17	1.00
291	Resident Under 17/Senior (born before 1 April 1952)/Student Low Income	0.83	0.17	1.00		0.83	0.17	1.00
292	Family (1 adult, all children)	7.50	1.50	9.00		7.50	1.50	9.00
293	Family (2 adults, all children)	10.00	2.00	12.00		10.00	2.00	12.00
	<b>Chalkwell Environmental Centre- Educational,cultural and charitable purposes</b>							
294	Per attendant per hour up to 20	5.83	1.17	7.00		5.83	1.17	7.00
295	over 20	8.33	1.67	10.00		8.33	1.67	10.00
296	Commercial and other use	13.33	2.67	16.00		13.33	2.67	16.00
	<b>ACCESS GATES</b>							
297	Access Gate Licence (5 years) for gate from private property onto amenity land.	33.00		33.00		34.00		34.00
	<b>ALLOTMENTS</b>							
298	Per rod (plus water)	4.00		4.00		4.00		4.00
299	Per rod (plus water) – Senior (born before 1 April 1952)	2.00		2.00		2.00		2.00
300	Per rod (plus water) – Advantage Card C 30%	2.00		2.00		2.00		2.00
301	Per rod (plus water) – under 18	2.00		2.00		2.00		2.00
302	Edwards Hall Leisure Garden – Allotments	32.00		32.00		32.00		32.00
303	Edwards Hall Leisure Garden – Allotments (Plus Water) - Senior (born before 1 April 1952)	16.00		16.00		16.00		16.00
304	Edwards Hall Leisure Garden - Allotments (Plus Water) - Advantage Card C 30%	16.00		16.00		16.00		16.00
305	Edwards Hall Leisure Garden - Allotments (plus water) - under 18	16.00		16.00		16.00		16.00
306	Water - up to and including 5 rods	7.00		7.00		7.00		7.00
307	Water - from 6 up to and including 10 rods	14.00		14.00		14.00		14.00
	<b>PARKS STAFF HOUSING- Increase for 2012 will be the same as approved for Housing Rents</b>							



		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£
308	Greenkeepers Cottage, Belfairs - Gross Rent	4,111.00		4,111.00			
309	18 Park Avenue, Eastwood - Gross Rent	3,752.00		3,752.00			
310	'Priory Lodge', Victoria Avenue - Gross Rent	3,409.00		3,409.00			
311	No. 2 Cottage, Ropers Farm - Gross Rent	4,346.00		4,346.00			
312	No. 1 Cottage, Ropers Farm - Gross Rent	4,346.00		4,346.00			
313	Southchurch Park Lodge - Gross Rent	4,667.00		4,667.00			
314	Park House, Central Nursery - Gross Rent	4,904.00		4,904.00			
315	Extraneous Duties Allowance - Deducted from Rent	-614.00		-614.00			
	<b>FLORISTRY</b>						
316	Floral Arrangements:Pedestal Traditional	49.17	9.83	59.00	50.00	10.00	60.00
317	Floral Arrangements:Pedestal Modern	57.50	11.50	69.00	58.33	11.67	70.00
318	Table Arrangements From	29.17	5.83	35.00	30.00	6.00	36.00
319	Table Arrangements To	47.50	9.50	57.00	50.00	10.00	60.00
320	Bouquets From	30.00	6.00	36.00	30.83	6.17	37.00
321	Bouquets To	47.50	9.50	57.00	50.00	10.00	60.00
322	Button Holes -Double Rose -each	4.58	0.92	5.50	5.00	1.00	6.00
323	Button Holes -Single Rose -each	3.33	0.67	4.00	3.33	0.67	4.00
324	Button Holes -Double Carnation -each	3.33	0.67	4.00	3.33	0.67	4.00
325	Button Holes -Single Carnation-each	2.92	0.58	3.50	2.92	0.58	3.50
326	Posies Adult From	30.00	6.00	36.00	30.83	6.17	37.00
327	Posies Adult To	37.50	7.50	45.00	39.17	7.83	47.00
328	Posies Child From	18.33	3.67	22.00	19.17	3.83	23.00
329	Posies Child To	25.83	5.17	31.00	27.50	5.50	33.00
330	Corsage From	18.33	3.67	22.00	19.17	3.83	23.00
331	Corsage To	22.50	4.50	27.00	24.17	4.83	29.00
332	Wired Bouquets From	47.50	9.50	57.00	50.00	10.00	60.00
333	Wired Bouquets To	85.83	17.17	103.00	88.33	17.67	106.00
334	Funeral Tributes From	24.17	4.83	29.00	25.00	5.00	30.00
	<b>MUSEUM – SERVICE FEES</b>						
	<b>Venue Hire - Priory &amp; Southchurch</b>						
335	Commercial Organisation per 4 hour session (6pm – 10pm)	450.00		450.00	450.00		450.00
336	Voluntry Sector / Charity per 4 hour session (6pm – 10pm)	400.00		400.00	400.00		400.00
337	Additional Hour 10pm - 11:30pm	150.00		150.00	153.00		153.00
338	Weekdays Cultural, educational & charitable purposes (inc. private views), per hour (or part)	20.00		20.00	20.40		20.40
339	One Mayoral Charity Function Per Annum – Free of Charge.						
	<b>Weddings/Civic Ceremonies (Southchurch Hall)</b>						
340	Tues, Wed, Thur before 18:00 hrs	350.00		350.00	350.00		350.00
341	Saturdays before 18:00 hrs	500.00		500.00	500.00		500.00
	<b>Weddings/Civil Ceremonies(Priory)</b>						
342	Tues, Wed, Thur before 18:00 hrs	600.00		600.00	845.00		845.00
343	Tues, Wed, Thur 18:00 to 22:00 hrs	690.00		690.00	1,070.00		1,070.00
344	Friday & Saturday before 18:00 hrs	750.00		750.00	995.00		995.00

SET IN LINE WITH MAIN  
COUNCIL HOUSING  
RENT INCREASE

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
345	Friday & Saturday 18:00 to 22:00 hrs	865.00		865.00		1,144.00		1,144.00
346	Deposit	100.00		100.00		150.00		150.00
	<b>Beecroft Art Gallery Fees</b>							
347	Evening Hire – per hour	16.00		16.00		16.50		16.50
348	Private View	70.00		70.00		75.00		75.00
349	Sale of works commission (30%)							
350	Open exhibition entry fee, 1 work	6.00		6.00		6.00		6.00
351	Open exhibition entry fee, 2 works	11.00		11.00		11.00		11.00
352	Open exhibition entry fee, 3 works	14.00		14.00		15.00		15.00
	<b>Planaterium Fees</b>							
353	Single Adult	3.75	0.75	4.50		3.83	0.77	4.60
354	Single Child/OAP	2.92	0.58	3.50		3.00	0.60	3.60
355	Family Ticket (2 adults & 3 children)	12.50	2.50	15.00		12.92	2.58	15.50
356	Groups (10 or more) Adult	3.33	0.67	4.00		3.33	0.67	4.00
	Groups (10 or more) Child					2.42	0.48	2.90
357	Evening Booking Surcharge (for groups)	17.50	3.50	21.00		17.92	3.58	21.50
	<b>Other Charges</b>							
358	General Admissions - Free					No Charge		
359	Special exhibitions & events (including Sundays)- Managements Discretion					Management Discretion		
	<b>Education Fees</b>							
360	School group single session or planetarium per child	2.80		2.80		2.90		2.90
361	School group two session per child ( 1 handling activity & Planetarium)	3.80		3.80		3.90		3.90
362	School group three session per child (1 handling activity, Planetarium & Walk)	4.50		4.50		4.80		4.80
363	School loans, per 3 boxes per month					Management Discretion		
364	School Outreach -Single Session per child plus travelling fee - £20	2.80		2.80		2.80		2.90
365	School Outreach - Two session per child plus travelling fee -£20	3.80		3.80		3.80		3.90
366	School Outreach -Three session per child plus travelling fee - £20	4.50		4.50		4.50		4.80
	<b>CHARGES FOR PHOTOGRAPHY * See Note</b>							
367	Computer Database photos (SID) printouts – per image	1.66	0.34	2.00		1.66	0.34	2.00
368	A4 printout from SID – per image	5.83	1.17	7.00		5.83	1.17	7.00
369	Scanned images on CD from originals – per image	5.83	1.17	7.00		5.83	1.17	7.00
	<b>PHOTOGRAPHIC REPRODUCTION CHARGES- COMMERCIAL * See Note</b>							
370	For book jackets/covers	58.33	11.67	70.00		59.50	11.90	71.40
371	For book/magazine illustrations	16.67	3.33	20.00		17.00	3.40	20.40
	<b>Cliff Lift</b>							
372	Return Journey - Adult	0.83	0.17	1.00		0.83	0.17	1.00
373	Return Journey - Child / Concession	0.42	0.08	0.50		0.42	0.08	0.50
374	Family Ticket (5 people, min 2 children)	2.08	0.42	2.50		2.08	0.42	2.50
	<b>LIBRARY SERVICE FEES</b>							

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
	<b>Reservations – each item reserved on adult ticket</b>							
375	Charge for obtaining items not on ELAN and not suitable for purchase	2.60		2.60		2.70		2.70
	<b>Charges for searches by staff:</b> <i>Time spent reporting the results of a search will be charged in addition to time spent searching.</i>							
376	<b>General Enquiries</b>	20.83	4.17	25.00		21.25	4.25	25.50
377	<b>Family History Enquiries</b>	20.83	4.17	25.00		21.25	4.25	25.50
378	<b>Census &amp; Parish Register Enquiries - Charges equivalent to those made by ERO - Chelmsford</b>							
	<b>Fines – Books, Compact Discs and Cassettes</b>							
379	Charge for each day issuing library is open	0.12		0.12		0.15		0.15
380	<i>Maximum Charge for each loan (a renewal is a new loan)</i>	6.00		6.00		6.00		6.00
	<b>Recorded Sound</b>							
381	Music: Compact Disc hire (3 week loan)	1.00		1.00		1.10		1.10
382	Audio Books: Adults: 1 or 2 cassettes/CD's (3 week loan)	1.00		1.00		1.10		1.10
383	Adults: 3 to 7 cassettes/CD's (3 week loan)	1.50		1.50		1.60		1.60
384	Adults: 8 or more cassettes/CD's (3 week loan)	1.50		1.50		1.60		1.60
385	All spoken word for children Free of Charge	1.00		1.00		-		-
386	Language Courses: Single item for 3 weeks	1.00		1.00		1.10		1.10
387	Multiple sets for 12 weeks	3.00		3.00		3.10		3.10
	<b>DVD</b>							
388	Feature Films Hire (DVD1): Each item/week	2.50		2.50		2.50		2.50
389	Overdue: Item/week	2.50		2.50		2.50		2.50
390	Maximum charge (10 weeks)	27.00		27.00		31.00		31.00
391	Children's Fiction Video Hire (DVDC):							
392	Each item/week	2.00		2.00		2.00		2.00
393	Overdue: Item/week	2.00		2.00		2.00		2.00
394	Maximum charge (10 weeks)	22.00		22.00		25.00		25.00
395	Non-Fiction Video Hire (DVD2):							
396	Each item/week	2.00		2.00		2.00		2.00
397	Overdue: Item/week	2.00		2.00		2.00		2.00
398	Maximum charge (10 weeks)	22.00		22.00		25.00		25.00
	<b>CD-ROM</b>							
399	CD-ROM Hire: Each item/3 weeks	2.00		2.00		2.10		2.10
	<b>Music Sets and Play Sets( Essex CC Charges)</b>							
400	Music Set hire per 4 weeks (or part of 4 weeks)							
401	Vocal scores (per score)	0.50		0.50		0.50		0.50
402	Sheets – per set	3.00		3.00		3.00		3.00
403	Chamber Music (3 or more parts)	3.00		3.00		3.00		3.00
404	Orchestral set	6.00		6.00		6.00		6.00
405	Play sets hire (3 – 15 copies)	2.50		2.50		2.50		2.50
	<b>Damaged or Lost Items</b>							

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
406	Admin Fee -plus replacement cost or publication price for books or other materials during first year, thereafter 10% reductio for each year to a minimum of 80% or the following whichever is the greater	3.00		3.00		3.10		3.10
407	Adults	5.50		5.50		5.60		5.60
408	Children's	2.50		2.50		2.60		2.60
409	Special Material - Full replacement cost							
410	Books for which no current value can be traced: Adult Fiction (Hardback)	19.00		19.00		19.40		19.40
411	Adult Fiction (Paperback)	7.50		7.50		7.70		7.70
412	Adult Non-Fiction (Hardback)	19.00		19.00		19.40		19.40
413	Adult Non-Fiction (Paperback)	13.00		13.00		13.30		13.30
414	Children's Fiction (Hardback)	12.00		12.00		12.30		12.30
415	Children's Fiction (Paperback)	5.50		5.50		5.60		5.60
416	Children's Non-Fiction (Hardback)	12.00		12.00		12.30		12.30
417	Children's Non-Fiction (Paperback)	5.50		5.50		5.60		5.60
418	Other items for which no price can be traced:	12.00		12.00		12.30		12.30
419	Compact Discs	12.00		12.00		12.30		12.30
420	DVD	17.00		17.00		17.40		17.40
421	Replacement adult tickets - Applicable after first replacment	5.00		5.00		5.10		5.10
	<b>Sales</b>							
422	Guideline price only: Adult Fiction	1.00		1.00		1.10		1.10
423	Adult Non-Fiction	2.00		2.00		2.10		2.10
424	Children's Books	1.00		1.00		1.10		1.10
425	Compact Discs	3.33	0.67	4.00		3.42	0.68	4.10
426	Cassettes	1.25	0.25	1.50		1.33	0.27	1.60
427	Videos	2.92	0.58	3.50		3.00	0.60	3.60
428	CD-ROM's	2.92	0.58	3.50		3.00	0.60	3.60
429	Lost Compact Discs/Cassette Inserts/Cases and Book Wallets – charged as lost item							
	<b>Photocopies (guideline prices)</b>							
430	Monochrome: Single copy, A4 size	1.67	0.33	2.00		0.08	0.02	0.10
431	Multiple copies A4 sizes	0.08	0.02	0.10		0.08	0.02	0.10
432	Single copy, A3 size	1.67	0.33	2.00		0.16	0.03	0.20
433	Colour: Single copy, A4 size	0.67	0.13	0.80		0.75	0.15	0.90
434	Multiple copies A4 sizes	0.67	0.13	0.80		0.75	0.15	0.90
435	Single copy, A3 size	0.67	0.13	0.80		0.75	0.15	0.90
436	Multiple copies A3 size	0.67	0.13	0.80		0.75	0.15	0.90
437	Microfilm Prints – each	0.42	0.08	0.50		0.50	0.10	0.60
438	<b>USB Plugs</b>	5.42	1.08	6.50		6.25	1.25	7.50
439	<b>CD-RW</b>	1.67	0.33	2.00		1.75	0.35	2.10
440	<b>DVD-RW</b>	4.58	0.92	5.50		4.67	0.93	5.60
441	<b>Headphones</b>	1.25	0.25	1.50		1.25	0.25	1.50
	<b>Fax</b>							
442	Outgoing: First page: UK & Europe	2.33	0.47	2.80		0.83	0.17	1.00

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£			£	£
443	Additional page	0.58	0.12	0.70		0.42	0.08	0.50
444	First page: rest of world	4.00	0.80	4.80		1.67	0.33	2.00
445	Additional page	1.67	0.33	2.00		0.58	0.12	0.70
446	Faxes to ships	12.50	2.50	15.00		6.25	1.25	7.50
447	Incoming: Each	1.83	0.37	2.20		0.83	0.17	1.00
448	Admin charge where 'Free fax' numbers are used	1.67	0.33	2.00		1.75	0.35	2.10
	<b>Print-Outs</b>							
449	Internet/CD-ROM Print-outs – each page	0.17	0.03	0.20		0.25	0.05	0.30
450	Disc copies from Library Databases – each record	0.17	0.03	0.20		0.25	0.05	0.30
	<b>Premises Hire</b>							
	<i>Commercial organisations and Public Meetings held by Political Parties – per hour</i>							
451	Meetings Room	39.00		39.00		39.80		39.80
452	Lecture Theatre	39.00		39.00		39.80		39.80
	<i>Other organisations and Non-Public Meetings of Political Parties – per hour</i>							
453	Meetings Room	19.00		19.00		19.50		19.50
454	Lecture Theatre	24.00		24.00		24.50		24.50
	<i>Ancillary Equipment (where available) – per hour</i>							
455	Cine/Slide/OHP Projector	5.42	1.08	6.50		5.50	1.10	6.60
456	Carousel Projector/Back Projector	5.42	1.08	6.50		5.50	1.10	6.60
457	Compact Disc/Cassette Machines	5.42	1.08	6.50		5.50	1.10	6.60
458	TV/Video	5.42	1.08	6.50		5.50	1.10	6.60
459	PC Projector	15.00	3.00	18.00		15.50	3.10	18.60
	<b>Foyer</b>							
460	Table and 2 chairs for consultations(inc Council Departments)/clinics etc.per day or part	21.00		21.00		21.50		21.50
	<i>Display board and table by ground floor exhibition area</i>							
461	Artists and other profit making organisations per week	26.00		26.00		26.50		26.50
462	Charities - (non profit making) per week	10.00		10.00		10.50		10.50
463	Strategic Partners on mutual projects - Free							
	<b>Displays by Non-Commercial Organisations of an Educational/Cultural Nature – per week</b>							
464	Under 15 sq. m (board space)	24.00		24.00		24.50		24.50
465	15 – 25 sq. m	24.00		24.00		24.50		24.50
466	26 – 50 sq. m	28.00		28.00		24.50		24.50
467	51 – 75 sq. m	28.00		28.00		24.50		24.50
468	76 – 100 sq. m	42.00		42.00		43.00		43.00
469	Over 100 sq. m	42.00		42.00		43.00		43.00
	<b>Displays by Commercial Organisations – per day open</b>							
470	Under 15 sq. m (board space)	24.00		24.00		24.50		24.50
471	15 – 25 sq. m	29.00		29.00		30.00		30.00
472	26 – 50 sq. m	42.00		42.00		43.00		43.00
473	51 – 75 sq. m	51.00		51.00		52.00		52.00

		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
474	76 – 100 sq. m	66.00		66.00		67.00		67.00
475	Over 100 sq. m	71.00		71.00		75.00		75.00
	<b>Exhibitions</b>							
476	Display screens: Deposit	133.00		133.00		140.00		140.00
477	Weekly hire per set	77.00		77.00		80.00		80.00
478	Display cases or shop window displays- By Agreement							
	<b>Exhibition Space:</b>							
	<i>Exhibition of works or crafts by individual artists and craftsmen – min period of hire: 1 week - 25% or standard fee</i>							
479	Standard Fee: Southend Library – ½ gallery	67.00		67.00		68.00		68.00
480	Southend Library – whole gallery	102.00		102.00		105.00		105.00
481	Other Libraries	28.00		28.00		29.00		29.00
482	Private Views: First 2 hours	49.00		49.00		50.00		50.00
483	Subsequent hours – per hour	26.00		26.00		26.50		26.50
	<b>Internet</b>							
484	First hour Free							
485	Subsequent hours – per hour	0.83	0.17	1.00		1.25	0.25	1.50
	<b>Talks</b>							
486	Community groups			-		10.00		10.00

Description of Service		Original 2012/13 Charge	Revised Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
			£	£	£	£	£	£
1	Charge per day Meals on Wheels (main course and pudding)	5.50	4.50		4.50	4.60		4.60
2	Charge per day for lunch at day centres - main course	4.00	2.30		2.30	2.40		2.40
3	Charge per day for lunch at day centres - pudding	1.00	1.00		1.00	1.00		1.00
4	Charge for tea/snacks at day centres	0.50	0.50		0.50	0.50		0.50
5	Maximum charge to user per week for home care/daycare	290.00	290.00		290.00	295.00		295.00
6	Forecast average unit cost of all home care per hour	14.40	14.10		14.10	14.10		14.10
7	Maximum charge per session (day) for day service	20.00	20.00		20.00	20.50		20.50
8		1.00	1.00		1.00	1.00		1.00
9	Minimum client contrib for OP long stay res care per week	118.00	119.20		119.20	121.60		121.60
10	Minimum charge for adult long stay res care per week 18-24	61.50	63.10		63.10	64.35		64.35
11	Minimum charge for adult long stay res care per week 25-59	76.00	77.85		77.85	79.40		79.40

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
1	Mandatory License of House in Multiple Occupation - up to 6 lettings	750.00		750.00	750.00		750.00
2	Mandatory License of House in Multiple Occupation - each additional letting	50.00		50.00	50.00		50.00
3	Improvement Notice				400.00		400.00
4	Energy Performance Certificate Enforcement	200.00		200.00	200.00		200.00
5	Immigration Inspection - initial visit				150.00		150.00
6	Immigration Inspection - each subsequent visit				55.00		55.00
7	Hazard Awareness Notice				400.00		400.00
8	Prohibition Order				400.00		400.00
9	Emergency Prohibition Order				400.00		400.00
10	Remedial Action Notice				400.00		400.00
11	Emergency Remedial Action Notice				400.00		400.00
12	Demolition Order				400.00		400.00
13	Clearance Area				400.00		400.00
14	Interim Management Order				400.00		400.00
15	Final Management Order				400.00		400.00
16	Interim Empty Dwelling Management Order				400.00		400.00
17	Final Empty Dwelling Management Order				400.00		400.00
18	Works in Default undertaken				30% of cost of works in default		
19	Court of Protection Assistance (charged per hour)	15.00		15.00	15.00		15.00



	Description of Service	Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge	Proposed Increase Gross Charge	
		£	£	£	£	£	£	£	%
1	Southend Saturday Music School - Childs tuition 15 minutes	65.00		65.00	65.00		65.00	0.00	0.00%
2	Southend Saturday Music School - Childs tuition 20 minutes	86.67		86.67	86.67		86.67	0.00	0.00%
3	Southend Saturday Music School - Childs tuition 30 minutes	120.00		120.00	120.00		120.00	0.00	0.00%
4	Southend Saturday Music School - Childs tuition 45 minutes	185.00		185.00	185.00		185.00	0.00	0.00%
5	Southend Saturday Music School - Childs tuition 60 minutes	240.00		240.00	240.00		240.00	0.00	0.00%
6	Southend Saturday Music School - Adults tuition 15 minutes	70.00		70.00	70.00		70.00	0.00	0.00%
7	Southend Saturday Music School - Adults tuition 20 minutes	93.33		93.33	93.33		93.33	0.00	0.00%
8	Southend Saturday Music School - Adults tuition 30 minutes	130.00		130.00	130.00		130.00	0.00	0.00%
9	Southend Saturday Music School - Adults tuition 45 minutes	200.00		200.00	200.00		200.00	0.00	0.00%
10	Southend Saturday Music School - Adults tuition 60 minutes	260.00		260.00	260.00		260.00	0.00	0.00%
11	Southend Saturday Music School - Theory/Aural/Musicianship & Ensembles	25.00		25.00	25.00		25.00	0.00	0.00%

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
<b>CEMETERIES &amp; CREMATORIUM</b>							
<b>BURIAL FEES</b>							
1	Exclusive Rights of Burial including Registration Resident	1,375.00		1,375.00	1,465.00		1,465.00
2	Exclusive Rights of Burial including Registration Non Resident	1,850.00		1,850.00	1,965.00		1,965.00
<b>Interment fee including excavation all depths</b>							
3	A person whose age at time of death exceeds 16 years Resident	680.00		680.00	735.00		735.00
4	A Person whose age at time of death exceeds 16 Non Resident	875.00		875.00	940.00		940.00
5	A Child whose age at time of death exceeds 5 years but did not exceed 16 years 16 years	0.00		0.00	0.00		0.00
6	An NVF, Stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
7	Re-open Brick Grave or vault Internment fee	695.00		695.00	750.00		750.00
<b>Private Grave Space - Traditional 50 years</b>							
8	Exclusive Rights of Burial, Including Registration in traditional Grave Resident	1,880.00		1,880.00	1,995.00		1,995.00
9	Exclusive Rights of Burial including Registration in traditional Grave Non Resident	2,535.00		2,535.00	2,685.00		2,685.00
<b>Interment fee including excavation all depths</b>							
10	A person whose age at time of death exceeds 16 years Resident	680.00		680.00	735.00		735.00
11	A Person whose age at time of death exceeds 16 Non Resident	875.00		875.00	940.00		940.00
12	A Child whose age at time of death exceeds 5 years but did not exceed 16 years 16 years	0.00		0.00	0.00		0.00
13	An NVF, Stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
<b>Private Grave Space- second division and (third division, Leigh Cemetery) including 100, 75 and 50 years grave spaces</b>							
14	Exclusive Right of Burial including Registration Resident	695.00		695.00	750.00		750.00
15	Exclusive Right of Burial including Registration Non Resident	930.00		930.00	1,000.00		1,000.00
<b>Interment fee including excavation all depths</b>							
16	A person whose age at time of death exceeds 16 years Resident	680.00		680.00	735.00		735.00
17	A person whose age at time of death exceeds 16 Non Resident	875.00		875.00	940.00		940.00
18	A Child whose age at time of death exceeds 5 years but did not exceed 16 years	0.00		0.00	0.00		0.00
19	An NVF, Stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
20	Re-open Brick Grave or vault Internment fee	695.00		695.00	750.00		750.00
<b>Interment Jewish Cemetery Stock Road</b>							
<i>Interment fee including excavation for one interment only</i>							
21	5.0' All graves (Fee calculated at 1.25 x the current interment fee for grave in Sutton Road Cemetery)	875.00		875.00	940.00		940.00
<b>Private Grave Space - Children`s (50 years)</b>							
22	Exclusive Right of Burial Including Registration	545.00		545.00	590.00		590.00
<i>Interment fee including excavation all depths 5.0' only</i>							
23	A Child whose age at time of death exceeded 5 years but did not exceed 16 years 16 years	0.00		0.00	0.00		0.00
24	An NVF, Stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
<b>Cremated Ashes Grave Space</b>							
25	Exclusive Right of Burial including Registration Resident	460.00		460.00	505.00		505.00
26	Exclusive Righth of Burial including Registration Non Resident	625.00		625.00	680.00		680.00
<i>Interment fee including excavation all depths</i>							

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
27	A person whose age at time of death exceeds 16 years Resident	155.00		155.00	185.00		185.00
28	A person whose age at time of death exceeds 16 years Non Resident	200.00		200.00	230.00		230.00
29	A child whose age at the time of death exceeded 5 years but did not exceed 16 years	0.00		0.00	0.00		0.00
30	An NVF stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
<b>Public Graves (Rights of Burial not purchased)</b>							
31	A person whose age at time of death exceeds 16 years	505.00		505.00	550.00		550.00
32	A child whose age at the time of death exceeded 5 years but did not exceed 16 years	0.00		0.00	0.00		0.00
33	A stillborn child or child not exceeding 5 years at time of death	0.00		0.00	0.00		0.00
<b>Removal/Replacement of Monuments on Graves to be re-opened</b>							
34	Headstone only, or equivalent on lawn graves	0.00		0.00	0.00		0.00
35	Tablet on cremated remains grave or other memorial which can be lifted by hand	0.00		0.00	0.00		0.00
36	Headstone on traditional grave not exceeding 5.00' in height	95.00		95.00	100.00		100.00
37	Headstone and kerbs or equivalent not exceeding 5.00' in height	160.00		160.00	170.00		170.00
<b>Monuments/Memorial Rights</b>							
38	Headstone or similar without kerbing not exceeding 3.0' in overall height	183.33	36.67	220.00	230.00		230.00
39	Headstone or similar exceeding 3.0' in overall height (non lawn sections only) per additional ft or part ft	50.00	10.00	60.00	65.00		65.00
40	Inscribed Book, Scroll, Tablet or vase not exceeding 20" in height when erected as only memorial marking grave	104.17	20.83	125.00	130.00		130.00
41	Cremated Remains Grave: Tablet/Vase	104.17	20.83	125.00	130.00		130.00
42	Additional Inscription (unless added within 6 months of original grant of memorial rights then no charge)	79.17	15.83	95.00	100.00		100.00
43	Concession charge for Public Grave: Headstone or additional inscription	50.00	10.00	60.00	65.00		65.00
<b>Surcharge - except interment of cremated Remains</b>							
44	Surcharge for all burials at 2.15 pm	30.00		30.00	35.00		35.00
45	Surcharge for all burials at 2.45 pm	55.00		55.00	60.00		60.00
46	Surcharge for all burials at 3.15 pm	95.00		95.00	100.00		100.00
<b>Exhumation Charges</b>							
47	Per coffin exhumed, including excavation	AT COST		AT COST	AT COST		AT COST
48	Plus per coffin exhumed and re-interred in same cemetery	AT COST		AT COST	AT COST		AT COST
49	Per container of cremated remains	200.00		200.00	210.00		210.00
<b>Miscellaneous Charges (Cemeteries)</b>							
50	Use of Cemetery Church or Chapel for burial or memorial service	85.00		85.00	90.00		90.00
51	Use of organist	50.00		50.00	55.00		55.00
52	Extension of burial rights for 25 years once expired	350.00		350.00	370.00		370.00
53	Registration transfer of Grant of Right of Burial	55.00		55.00	60.00		60.00
54	Certificate of Burial	30.00		30.00	35.00		35.00
55	Certificate of Ownership of Burial Rights	30.00		30.00	35.00		35.00
56	Every Search (other than for identification of Grave)	20.00		20.00	20.00		20.00
<b>Memorials (Incl VAT)</b>							
57	4' Memorial Seat and Bronze Plaque	662.50	132.50	795.00	835.00		835.00
58	5' Memorial Seat and Bronze Plaque	687.50	137.50	825.00	865.00		865.00
59	6' Memorial Seat and Bronze Plaque	800.00	160.00	960.00	1,010.00		1,010.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
60	Plus 25 year lease for all memorial seats	550.00		550.00	580.00		580.00
61	Replacement Bronze Plaques (6"x 2")	137.50	27.50	165.00	175.00		175.00
62	Additional characters	4.17	0.83	5.00	5.00		5.00
63	Memorial Tree and Bronze Plaque (6"x4")	120.83	24.17	145.00	155.00		155.00
64	Memorial Tree lease period for 5 years	230.00		230.00	245.00		245.00
65	Memorial Tree lease period for 10 years	450.00		450.00	475.00		475.00
66	Memorial Tree lease renewal for 5 years	245.00		245.00	260.00		260.00
67	Memorial Shrub and Bronze Plaque (6"x4")	120.83	24.17	145.00	155.00		155.00
68	Memorial Shrub lease period for 5 years	200.00		200.00	210.00		210.00
69	Memorial Shrub lease period for 10 years	385.00		385.00	405.00		405.00
70	Memorial Shrub lease renewal for 5 years	200.00		200.00	210.00		210.00
71	Replacement Bronze Plaques (6"x 2")	120.83	24.17	145.00	155.00		155.00
72	Replacement Bronze Plaques (7"x 5")	175.00	35.00	210.00	220.00		220.00
73	Replacement Bronze Plaque with Photo (8"x4")	241.67	48.33	290.00	305.00		305.00
74	Additional Characters	4.17	0.83	5.00	5.00		5.00
	<b>Grave Maintenance charges</b>						
75	upkeep per grave space 1 year	80.00		80.00	85.00		85.00
76	Planting (must be accompanied by upkeep Contract) Spring only	60.00		60.00	65.00		65.00
77	Spring and Autumn	85.00		85.00	90.00		90.00
78	Waterwashing Memorials Traditional Graves One one year	100.00		100.00	105.00		105.00
79	Lawn Headstones and Cremated Remains Tablets	65.00		65.00	70.00		70.00
80	Initial Clean - Cremated remains Grave	65.00		65.00	70.00		70.00
81	Initial Clean - Lawn Graves	120.00		120.00	125.00		125.00
82	Initial Clean - Traditional Graves	200.00		200.00	210.00		210.00
83	Moulding - per grave	45.00		45.00	50.00		50.00
84	Turfing/Seeding - per grave	45.00		45.00	50.00		50.00
	<i>Levelling Memorials/Monuments</i>						
85	Cremated Remains	30.00		30.00	35.00		35.00
86	Lawn Headstones	100.00		100.00	105.00		105.00
87	Lawn Headstone on a traditional grave	100.00		100.00	105.00		105.00
88	Monument over 5.0' in height, or a vault	AT COST		AT COST	AT COST		AT COST
	<b>CREMATORIUM</b>						
	<b>CREMATION FEES</b>						
89	Cremation Fee incl of environmental charge	560.00		560.00	610.00		610.00
90	A person whose age at the time of death exceeds 16 years Cremation only.( No service, organist or music, incl of environmental charge)	455.00		455.00	500.00		500.00
91	A child whose age at the time of death exceeded 5 years but did not exceed 16 years	0.00		0.00	0.00		0.00
92	NVF, Stillborn child or child not exceeding 5 years at the time of death	0.00		0.00	0.00		0.00
93	Body Parts	140.00		140.00	150.00		150.00
	<b>Miscellaneous Charges</b>						
94	Use of Chapel for Memorial Service	140.00		140.00	150.00		150.00
95	Metal Urn - Adult	40.00		40.00	45.00		45.00
96	Metal Urn or Poly Urn - Child	0.00		0.00	0.00		0.00
97	Additional Poly Urn	20.00		20.00	25.00		25.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
98	Biodegradable urn (For use in Crematorium Garden of Remembrance	60.00		60.00	65.00		65.00
99	Web Cast (Cremation Service)	75.00	15.00	90.00	79.17	15.83	95.00
100	DVD Recording (Web broadcast)	54.17	10.83	65.00	58.33	11.67	70.00
101	CD Recording (Cremation Service)	41.67	8.33	50.00	45.83	9.17	55.00
102	packing and despatch of cremated remains within UK Mainland	58.33	11.67	70.00	62.50	12.50	75.00
103	Packing and despatch of cremated remains elsewhere- actual postage plus	30.00		30.00	35.00		35.00
104	Storage cremated remains beyond 1 month- per month or part month	16.67	3.33	20.00	20.83	4.17	25.00
105	For 6 months	66.67	13.33	80.00	70.83	14.17	85.00
106	For 12 Months	116.67	23.33	140.00	125.00	25.00	150.00
107	Interment of cremated remains in Garden of Remeberance where cremation took place at another crematorium	95.00		95.00	100.00		100.00
	Interment of cremated remains in Garden of Remeberance where cremation took place at Southend Crematorium if returned after 1 year (NEW CHARGE)	95.00			100.00		100.00
108	Saturday interment of cremated remains (Maximum of 4 interments PM only ) in Garden of Remeberance	55.00		55.00	60.00		60.00
109	Additional or replacement Certified copy of cremation certificate	10.00		10.00	15.00		15.00
	<b>Commemorative Fees (incl VAT)</b>						
	<b>Book of Remeberance</b>						
110	2 line inscription	41.67	8.33	50.00	45.83	9.17	55.00
111	2 line lease	30.00		30.00	30.00		30.00
112	5 line inscription	75.00	15.00	90.00	79.17	15.83	95.00
113	5 line lease	45.00		45.00	45.00		45.00
114	8 line inscription	104.17	20.83	125.00	108.33	21.67	130.00
115	8 line lease	60.00		60.00	60.00		60.00
	<b>Rememberance Card</b>						
116	2 line inscription	54.17	10.83	65.00	58.33	11.67	70.00
117	5 line inscription	70.83	14.17	85.00	75.00	15.00	90.00
118	8 line inscription	91.67	18.33	110.00	95.83	19.17	115.00
	<b>Minature Book of Remberance</b>						
119	2 line inscription	79.17	15.83	95.00	83.33	16.67	100.00
120	5 line inscription	100.00	20.00	120.00	104.17	20.83	125.00
121	8 line inscription	116.67	23.33	140.00	122.50	24.50	147.00
122	Additional lines: per line	8.33	1.67	10.00	12.50	2.50	15.00
	<b>Floral Motif</b>						
123	Extra with 5 lines	95.83	19.17	115.00	100.00	20.00	120.00
124	Extra with 8 lines	104.17	20.83	125.00	108.33	21.67	130.00
	<b>Service badges &amp; Crest</b>						
125	Extra with 5 lines	104.17	20.83	125.00	108.33	21.67	130.00
126	Extra with 8 lines	112.50	22.50	135.00	116.67	23.33	140.00
127	Coat of Arms - extra with 8 line entry	129.17	25.83	155.00	137.50	27.50	165.00
	<b>Leaves of life</b>						
	Engraved Leaf Small for 12 months				41.67	8.33	50.00
	Engraved Leaf Large for 12 months				62.50	12.50	75.00
	Renewal of display for 1 year period Small				45.00		45.00
	Renewal of display for 1 year period Large				70.00		70.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
<b>Memorial panels- 2 or 3 line panel displayed</b>							
128	Memorial panel	54.17	10.83	65.00	58.33	11.67	70.00
129	5 year display lease	170.00		170.00	180.00		180.00
130	10 year display lease	325.00		325.00	340.00		340.00
131	Renewal of display for 5 year period	170.00		170.00	180.00		180.00
132	Re Gild Letter	4.17	0.83	5.00	4.17	0.83	5.00
<b>Memorial Pergola Tablets</b>							
133	Pergola Tablet	183.33	36.67	220.00	191.67	38.33	230.00
134	5 year display lease	170.00		170.00	180.00		180.00
135	10 years display lease	320.00		320.00	340.00		340.00
<b>Pavillion Plaques (Children)</b>							
137	Bronze plaque flag style	79.17	15.83	95.00	83.33	16.67	100.00
138	plus 10 year lease	80.00		80.00	85.00		85.00
139	5 year renewal	70.00		70.00	75.00		75.00
<b>Memorial Trees and Shrubs</b>							
140	Memorial Tree and Bronze Plaque (6"x4")	120.83	24.17	145.00	129.17	25.83	155.00
141	Memorial Tree lease period for 5 years	230.00		230.00	245.00		245.00
142	Memorial Tree lease period for 10 years	450.00		450.00	475.00		475.00
143	Memorial Tree lease renewal for 5 years	245.00		245.00	260.00		260.00
144	Memorial Shrub and Bronze Plaque (6"x4")	120.83	24.17	145.00	129.17	25.83	155.00
145	Memorial Shrub lease period for 5 years	200.00		200.00	210.00		210.00
146	Memorial Shrub lease period for 10 years	385.00		385.00	405.00		405.00
147	Memorial Shrub lease renewal for 5 years	200.00		200.00	210.00		210.00
148	Replacement Bronze Plaques (6"x 2")	120.83	24.17	145.00	129.17	25.83	155.00
149	Replacement Bronze Plaques (7"x 5")	175.00	35.00	210.00	183.33	36.67	220.00
150	Replacement Bronze Plaque with Photo (8"x4")	241.67	48.33	290.00	254.17	50.83	305.00
151	Additional Characters	4.17	0.83	5.00	4.17	0.83	5.00
152	Standard Rose replacement Bronze Plaque (4"x 6")	137.50	27.50	165.00	145.83	29.17	175.00
153	Additional Characters	4.17	0.83	5.00	4.17	0.83	5.00
154	4' Memorial Seat and Bronze Plaque	662.50	132.50	795.00	695.83	139.17	835.00
155	5' Memorial Seat and Bronze Plaque	687.50	137.50	825.00	720.83	144.17	865.00
156	6' Memorial Seat and Bronze Plaque	800.00	160.00	960.00	841.67	168.33	1,010.00
157	Plus 25 year lease for all memorial seats	550.00		550.00	580.00		580.00
158	Replacement Bronze Plaques (6"x 2")	137.50	27.50	165.00	145.83	29.17	175.00
159	Additional characters	4.17	0.83	5.00	4.17	0.83	5.00
<b>Memorial Rockeries</b>							
160	lease 15 years	1,160.00		1,160.00	1,220.00		1,220.00
161	Bronze Plaque (6" x 4")	120.83	24.17	145.00	129.17	25.83	155.00
162	Bronze Plaque (7"x5")	175.00	35.00	210.00	183.33	36.67	220.00

Description of Service		Net Charge 2012/13	VAT (20.00%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20.00%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
<b>REGISTRATION SERVICE</b>					No increase by GRO		
From the General Register Office, Office of National Statistics, <b>Statutory Fees SET BY THE GRO</b>							
<b>Cost of Certificates</b>							
From Registrar who registered Birth, Death or Marriage:							
1	Standard Certificate (at time of registration)	4.00	-	4.00	4.00	-	4.00
2	Short Birth Certificate (at time of registration) (One short certificate issued free of charge at time of registering birth)	4.00	-	4.00	4.00	-	4.00
3		7.00	-	7.00	7.00	-	7.00
From the Superintendent Registrar:							
4	Standard Certificate	10.00	-	10.00	10.00	-	10.00
5	Short Birth Certificate	10.00	-	10.00	10.00	-	10.00
6	Same Day Priority Service (order by 2pm)	25.00	-	25.00	27.50	-	27.50
7	Next Day Service (order by 2pm)	16.50	-	16.50	18.00	-	18.00
<b>General Register Office:</b>							
8	Full certificate with GRO index reference supplied	9.25	-	9.25	9.25	-	9.25
9	Full certificate without GRO index reference supplied	9.25	-	9.25	9.25	-	9.25
10	Additional full certificate issued at same time	9.25	-	9.25	9.25	-	9.25
Priority Service 24 hour service excluding weekends and Bank Holidays							
11	Full certificate with GRO index reference supplied	23.40	-	23.40	23.40	-	23.40
12	Full certificate without GRO index reference supplied	23.40	-	23.40	23.40	-	23.40
13	Additional full certificate issued at same time	23.40	-	23.40	23.40	-	23.40
<b>MARRIAGE &amp; Civil partnership Ceremonies</b>							
Southend Register Office Approved Premises in Borough of Southend & Essex							
14	Notice Fee per person *	35.00	-	35.00	35.00	-	35.00
15	Copy Marriage Certificate at time of registration	4.00	-	4.00	4.00	-	4.00
16	Copy Marriage Certificate before register closes	7.00	-	7.00	7.00	-	7.00
17	Registrar – attending outside office to be given notice of marriage of a house-bound	46.00	-	46.00	46.00	-	46.00
18	Registrar – attending outside office to be given notice of marriage of a detained person	67.00	-	67.00	67.00	-	67.00
19	Superintendent Registrar - attending outside office to be given notice of marriage of a house-bound	46.00	-	46.00	46.00	-	46.00
20	Superintendent Registrar - attending outside office to be given notice of marriage of a detained person	67.00	-	67.00	67.00	-	67.00
21	Superintendent Registrar - Entering a notice of marriage in a Marriage Notice Book	35.00	-	35.00	35.00	-	35.00
22	Superintendent Registrar – Attending a marriage at the residence of a house-bound	82.00	-	82.00	82.00	-	82.00
23	Superintendent Registrar – Attending a marriage at the residence of a detained person	93.00	-	93.00	93.00	-	93.00
24	Entering a notice of marriage by Registrar General's Licence in a Marriage Notice Book (not paid to Council)	3.00	-	3.00	3.00	-	3.00

	Description of Service	Net Charge 2012/13	VAT (20.00%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20.00%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
25	Attending a marriage by Registrar General's licence (not paid to Council)	15.00	-	15.00	15.00	-	15.00
26	Registrar – attending a marriage at the Register Office	45.00	-	45.00	45.00	-	45.00
27	Registrar - Attending a marriage at a registered building	84.00	-	84.00	84.00	-	84.00
28	Registrar - Attending a marriage at the residence of a house-bound	79.00	-	79.00	79.00	-	79.00
29	Registrar - Attending a marriage at the residence of a detained person	86.00	-	86.00	86.00	-	86.00
	<b>CIVIL PARTNERSHIPS</b>						
	<b>Certificates</b> - Certified copy issued by registration authority						
30	At time of registration	4.00	-	4.00	4.00	-	4.00
31	After time of registration	10.00	-	10.00	10.00	-	10.00
	For a certified extract issued by a registration authority						
32	At the time of registration	4.00	-	4.00	4.00	-	4.00
33	After the time of registration	10.00	-	10.00	10.00	-	10.00
34	<b>Notices</b> – Attestation by an authorised person of the necessary declaration	35.00	-	35.00	35.00	-	35.00
35	Signing by the civil partnership registrar of the civil partnership schedule	45.00	-	45.00	45.00	-	45.00
36	Attendance of an authorised person at a place other than one provided by the registration authority, for attesting the necessary declaration for house-bound	46.00	-	46.00	46.00	-	46.00
37	Attendance of an authorised person at a place other than one provided by the registration authority, for attesting the necessary declaration for a detained person	67.00	-	67.00	67.00	-	67.00
38	On giving notice to a registration authority under the Civil Partnership (Registration Abroad and Certificates) Order 2005, article 17(2) (certified impediment)	35.00	-	35.00	35.00	-	35.00
39	<b>Registration</b> – Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house-bound	79.00	-	79.00	79.00	-	79.00
40	<b>Registration</b> – Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for detained person	86.00	-	86.00	86.00	-	86.00
41	Registrar – certification of a place of meeting for religious worship	28.00	-	28.00	28.00	-	28.00
42	Registration of a building for the solemnisation of marriages	120.00	-	120.00	120.00	-	120.00
	<b>CITIZENSHIP CEREMONIES</b>						
	Application						
43	Standard Group Ceremony	80.00	-	80.00	80.00	-	80.00
44	Individual Ceremony	120.00	-	120.00	135.00	-	135.00
	<b>Note: Fees specified by the Registration of Births, Deaths &amp; Marriages (Fees) Order 1999 (SI 1999/3311) except for * the Registration of Births, Deaths &amp; Marriages (Fees) (Amendment) Order 2000 (SI 2000/3165)</b>						
	<b>MARRIAGE &amp; Civil partnership Ceremonies</b>						
	<b>NON STATUTORY FEES, SET BY LOCAL AUTHORITY</b>						
	Civic Centre Approved Premises Registrars Fees (Jubilee Room & Decommissioned Room)						
45	Weekdays	173.40	-	173.40	190.00	-	190.00
46	Saturday	228.40	-	228.40	250.00	-	250.00
47	Sunday & Bank Holiday	308.40	-	308.40	330.00	-	330.00



Description of Service		Net Charge 2012/13	VAT (20.00%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20.00%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
<b>Approved Premises</b>							
48	Weekdays	328.40	-	328.40	350.00	-	350.00
49	Saturday	378.40	-	378.40	400.00	-	400.00
50	Sunday & Bank Holidays	428.40	-	428.40	450.00	-	450.00
<b>Extended Hours Weddings (new offer)</b>							
51	6pm - 9pm Weekdays				405.00	-	405.00
52	6pm - 9pm Saturdays				560.00	-	560.00
53	6pm - 9pm Sundays and Bank Holidays				615.00	-	615.00
<b>NAMING CEREMONIES/RE-AFFIRMATION OF VOWS/COMMITMENT all inclusive &amp; inclusive of VAT</b>							
Approved & Private Premises in Borough of Southend							
54	Celebrant Fee – weekday - including ceremony pack @ £50 + VAT Pack only vatable element	210.00	10.00	220.00	220.00	10.00	230.00
55	Saturday pack element only vatable	240.00	10.00	250.00	250.00	10.00	260.00
56	Sunday & Bank Holidays pack element only vatable	280.00	10.00	290.00	290.00	10.00	300.00
57	Civic Centre Approved Premises (Jubilee Room)						
58	Celebrant Fee – weekday - including ceremony pack @ £50 + VAT Pack only vatable element	160.00	10.00	170.00	170.00	10.00	180.00
59	Saturday	210.00	10.00	220.00	220.00	10.00	230.00
60	Sunday & Bank Holidays	290.00	10.00	300.00	300.00	10.00	310.00
61	Register Office (weekday)	100.00	10.00	110.00	110.00	10.00	120.00
62	Register Office (Saturday)	155.00	10.00	165.00	165.00	10.00	175.00
63	Register Office (Sunday/Bank Holiday)	255.00	10.00	265.00	265.00	10.00	275.00
<b>Citizenship Ceremonies</b>							
Individual Ceremony							
64	Staff Attendance – Approved Premises (weekday)	320.00	-	320.00	350.00	-	350.00
65	Jubilee Room (weekday)	190.00	-	190.00	210.00	-	210.00
66	Register Office (weekday)	120.00	-	120.00	135.00	-	135.00
<b>NATIONALITY CHECKING SERVICE * fees inclusive of VAT</b>							
67	Adult who submits a single application pays one fee	54.17	10.83	65.00	54.17	10.83	65.00
68	Husband and wife living together who apply at the same time pay one fee	79.17	15.83	95.00	79.17	15.83	95.00
69	Husband and wife (and up to 2 children)	95.83	19.17	115.00	95.83	19.17	115.00
70	Single Parent ( and up to 2 children)	75.00	15.00	90.00	75.00	15.00	90.00
71	Additional children on parents application	25.00	5.00	30.00	25.00	5.00	30.00
72	One or more children under the age of 18 who apply separately from their parents.	25.00	5.00	30.00	25.00	5.00	30.00
<b>CIVIL FUNERALS * fees inclusive of VAT</b>							
73	Funeral Package includes order of service 30 pack without image	125.00	25.00	150.00	125.00	25.00	150.00
74	Pre Booking, before death	91.67	18.33	110.00	91.67	18.33	110.00
75	Memorial Service	95.83	19.17	115.00	95.83	19.17	115.00
76	Interment of Ashes	58.33	11.67	70.00	58.33	11.67	70.00
<b>ONLINE CERTIFICATE APPLICATIONS</b>							
77	Copy Certificates posted out (before register closes)*	8.50	-	8.50	8.50	-	8.50
78	Copy Certificates posted out - Recorded Delivery (before register closes)*	9.25	-	9.25	9.25	-	9.25

Description of Service		Net Charge 2012/13	VAT (20.00%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20.00%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
79	Copy Certificates Collected (before register closes) *	7.00	-	7.00	7.00	-	7.00
80	Copy Certificate Collected ( after register closed)*	10.00	-	10.00	10.00	-	10.00
81	Copy Certificate Posted Out ( after register closed)*	11.50	-	11.50	11.50	-	11.50
82	Copy Certificate Posted Out recorded delivery ( after register closed)*	12.25	-	12.25	12.25	-	12.25
83	Same Day Copy Certificate	25.00	-	25.00	27.50	-	27.50
84	Next Day Certificate	16.50	-	16.50	18.00	-	18.00
85	* dependant upon GRO fee rates						
	<b>PREMISES LICENSE FEES</b>						
86	Approved Premises Inspection Fee	1,600.00	-	1,600.00	1,600.00	-	1,600.00
87	Additional Room during License Period	500.00	-	500.00	500.00	-	500.00
88	Approved Premises Application – decision Review	550.00	-	550.00	550.00	-	550.00
89	Private Premise Health & Safety Inspection	55.00	-	55.00	55.00	-	55.00
	<b>ROOM HIRE</b>						
90	<b>Decommissioned Room (weekday) includes for marriages &amp; civil partnerships</b>	100.00	-	100.00	100.00	-	100.00
91	Decommissioned Room (Saturday) includes marriage & civil partnership	160.00	-	160.00	160.00	-	160.00
92	Decommissioned Room (Sunday/Bank Holiday) includes marriage & civil partnership	245.00	-	245.00	245.00	-	245.00
	<b>Jubilee Room</b>						
93	Jubilee Room (weekday)	165.00	-	165.00	180.00	-	180.00
94	Jubilee Room (Saturday)	220.00	-	220.00	250.00	-	250.00
95	Jubilee Room (Sunday/Bank Holiday)	275.00	-	275.00	320.00	-	320.00
	<b>Memorial Cards, Birth Announcements, Ceremony Invitations</b> additional pages may incur increase in cost, will depend on quantity						
	Including envelopes with image and personalised						
96	15 card pack	23.33	4.67	28.00	23.33	4.67	28.00
97	Up to 30 cards	40.00	8.00	48.00	40.00	8.00	48.00
98	Up to 50 cards	50.00	10.00	60.00	50.00	10.00	60.00
99	Without image						
100	15 card pack	20.83	4.17	25.00	20.83	4.17	25.00
101	Up to 30 cards	35.00	7.00	42.00	35.00	7.00	42.00
102	Up to 50 cards	45.00	9.00	54.00	45.00	9.00	54.00
	<b>Save The Date/Reply Cards A6 Postcards</b>						
	With personalised image						
103	15 card pack	8.33	1.67	10.00	8.33	1.67	10.00
104	Up to 30 cards	15.83	3.17	19.00	15.83	3.17	19.00
105	Up to 50 cards	20.83	4.17	25.00	20.83	4.17	25.00
	Without image						
106	15 card pack	5.83	1.17	7.00	5.83	1.17	7.00
107	Up to 30 cards	11.66	2.34	14.00	11.66	2.34	14.00
108	Up to 50 cards	16.67	3.33	20.00	16.67	3.33	20.00
	<b>Order of Service – up to 50 copies</b>						
	With personalised image						

Description of Service		Net Charge 2012/13	VAT (20.00%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20.00%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
109	15 card pack	20.83	4.17	25.00	20.83	4.17	25.00
110	50 card pack	50.00	10.00	60.00	50.00	10.00	60.00
	Without personalised image						
111	15 card pack	16.67	3.33	20.00	16.67	3.33	20.00
112	50 card pack	45.00	9.00	54.00	45.00	9.00	54.00
113	Commemorative Birth, Marriage and Civil Partnership Certificates – each	7.00	1.40	8.40	7.08	1.42	8.50
	<b>ADVERTISING + VAT</b>						
114	Option 3	400.00	80.00	480.00	400.00	80.00	480.00
115	Option 4	450.00	90.00	540.00	450.00	90.00	540.00
116	Option 5 Fulfilment Service	320.00	64.00	384.00	320.00	64.00	384.00
117	Option 6 Registration Folder - ½ page advert full colour	420.00	84.00	504.00	420.00	84.00	504.00
118	Option 7 Promotional Events - Fulfilment Service	50.00	10.00	60.00	50.00	10.00	60.00
119	Brochure Advertising						
120							
121							
122	<b>SUNDRY SALES</b>						
123	<i>These prices will vary dependent upon types purchased</i>						
124	Confetti	1.20		1.20	1.50		1.50
125	Various Nationality Gifts						
126							
127	<b>ALL APPOINTMENTS - BOOKINGS/AMENDMENTS/CANCELLATION FEES</b>						
128	In the event that the customer makes changes to a booking the following fees will apply						
129	For a ceremony ( <b>does not apply to Marriages &amp; Civil Partnerships in the Register Office</b> ) a £50 payment is required which is part of the overall fee. If it is subsequently cancelled with : -	50.00		50.00	50.00		50.00
130	six months or more notice - full refund (less a £20 administration fee)	50.00		50.00	50.00		50.00
131	three to six months notice - 50% refund (less a £20 administration fee)	50.00		50.00	50.00		50.00
132	less than three months notice - or failure to cancel - no refund	50.00		50.00	50.00		50.00
133	should the whole fee for the Registration Staff attendance have been paid then the above applies to the whole fee not just the booking fee element.	50.00		50.00	50.00		50.00
134	Amendment of date of ceremony - £20 administration fee	20.00		20.00	20.00		20.00
135							
136	<b>NATIONALITY CHECKING SERVICE - booking fee</b>						
137	Whole fee is paid in advance ( between £65 - £115) if appointment is cancelled within 24 hours (working days) whole fee is non refundable.						
138	For cancellation over 7 days in advance of appointment whole fee is refunded.						

Description of Service	Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
	£	£	£	£	£	£
<b>Fleet Hire Charges - VAT Chargeable in addition on external hire</b>						
1 Small Van Full Day	17.00	-	17.00	25.00	-	25.00
2 Small Van Half Day	8.50	-	8.50	12.50	-	12.50
3 Small Van Cost Per Mile	0.20	-	0.20	0.25	-	0.25
4 Large Van Full Day	21.50	-	21.50	30.00	-	30.00
5 Large Van Half Day	11.00	-	11.00	15.00	-	15.00
6 Large Van Cost Per Mile	0.25	-	0.25	0.25	-	0.25
7 Open Back Tipper Full Day/Crew Cab	30.00	-	30.00	40.00	-	40.00
8 Open Back Tipper Half Day/ Crew Cab	15.00	-	15.00	20.00	-	20.00
9 Minibus (up to 16 seater) Full Day	30.00	-	30.00	45.00	-	45.00
10 Minibus (up to 16 seater) Half Day	15.00	-	15.00	25.00	-	25.00
11 Minibus Cost Per Mile	0.25	-	0.25	0.25	-	0.25
12 Driving Assessment for small vehicle				50.00	-	50.00
13 Training & test for minibus - internal staff and LA Schools only				80.00	-	80.00
14 Above with Passenger Transport vehicle				100.00	-	100.00
15 Training & test for Minibus - schools not purchasing PT service				250.00	-	250.00
16 LA Schools (only) Fleet Management service per year				1,000.00	-	1,000.00
17 LA Schools not buying fleet management - Advice/works per hour				30.00	-	30.00
<b>Fuel Charges</b>						
Variable Cost Plus 5 % Currently 1.12 pence per litre						
18 Charge Per Litre	To charge 5% on top of the cost price of the diesel. Diesel cost price will vary dependent upon diesel prices throughout the year.					
<b>Labour Charges - to other council departments (Drivers/Cartakers/Porterage)</b>						
All prices are dependent on staff availability and the Task/Job requested						
19 Labour half a day	POA		POA	POA		POA
20 Labour per day	POA		POA	POA		POA
21 Labour 1 week	POA		POA	POA		POA
<b>Parental Contribution (Post 16 Transport)</b>						
Parental Contribution	470.00	-	470.00	£470.00 or total cost whichever is greater		
<b>Dial-A-Ride Charges</b>						
22 Single 0 - 1 miles	2.50	-	2.50	3.00	-	3.00
23 Single 1 - 4 miles	3.00	-	3.00	3.50	-	3.50
24 Single 4 - 6 miles	4.00	-	4.00	4.50	-	4.50
25 Single 6 miles plus	5.00	-	5.00	5.50	-	5.50
26 Single Additional Escort To Travel	2.50	-	2.50	3.00	-	3.00
27 Return 0 - 1 miles	4.50	-	4.50	5.50	-	5.50
28 Return 1 - 4 miles	6.00	-	6.00	7.00	-	7.00
29 Return 4 - 6 miles	8.00	-	8.00	9.00	-	9.00
30 Return 6 miles plus	10.00	-	10.00	11.00	-	11.00
31 Return Additional Escort To Travel	4.00	-	4.00	5.00	-	5.00
32 Registration/Membership Fee	10.00	-	10.00	10.00	-	10.00
<b>Room Bookings commence at 08:00</b>						

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
	Previous charging policies were based on per session. We are proposing to operate on a full day or half day policy.						
33	Small – 12 seater (Rooms 5 & 8) <b>Registered Charity</b> Half Day	18.00	-	18.00	20.00	-	20.00
34	Small – 12 seater (Rooms 5 & 8) <b>Registered Charity</b> Full Day	36.00	-	36.00	40.00	-	40.00
35	Small – 12 seater (Rooms 5 & 8) <b>Not for profit organisations</b> Half Day	28.50	-	28.50	30.00	-	30.00
36	Small – 12 seater (Rooms 5 & 8) <b>Not for profit organisations</b> Full Day	57.00	-	57.00	60.00	-	60.00
37	Small – 12 seater (Rooms 5 & 8) <b>Commercial Organisations</b> Half Day	74.00	-	74.00	80.00	-	80.00
38	Small – 12 seater (Rooms 5 & 8) <b>Commercial Organisations</b> Full Day	148.00	-	148.00	160.00	-	160.00
39	Small – 12 seater (Rooms 5 & 8) <b>Partner Organisations</b> Half Day	14.00	-	14.00	15.00	-	15.00
40	Small – 12 seater (Rooms 5 & 8) <b>Partner Organisations</b> Full Day	28.00	-	28.00	30.00	-	30.00
41	Medium – 18 seater (Rooms 2 & 4) <b>Registered Charity</b> Half Day	25.50	-	25.50	30.00	-	30.00
42	Medium – 18 seater (Rooms 2 & 4) <b>Registered Charity</b> Full Day	51.00	-	51.00	60.00	-	60.00
43	Medium – 18 seater (Rooms 2 & 4) <b>Not for profit organisations</b> Half Day	39.00	-	39.00	40.00	-	40.00
44	Medium – 18 seater (Rooms 2 & 4) <b>Not for profit organisations</b> Full Day	78.00	-	78.00	80.00	-	80.00
45	Medium – 18 seater (Rooms 2 & 4) <b>Commercial Organisations</b> Half Day	113.50	-	113.50	120.00	-	120.00
46	Medium – 18 seater (Rooms 2 & 4) <b>Commercial Organisations</b> Full Day	227.00	-	227.00	240.00	-	240.00
47	Medium – 18 seater (Rooms 2 & 4) <b>Partner Organisations</b> Half Day	19.50	-	19.50	20.00	-	20.00
48	Medium – 18 seater (Rooms 2 & 4) <b>Partner Organisations</b> Full Day	39.00	-	39.00	40.00	-	40.00
49	Medium Large – 28 seater (Rooms 6 & 7) <b>Registered Charity</b> Half Day	37.50	-	37.50	40.00	-	40.00
50	Medium Large – 28 seater (Rooms 6 & 7) <b>Registered Charity</b> Full Day	75.00	-	75.00	80.00	-	80.00
51	Medium Large – 28 seater (Rooms 6 & 7) <b>Not for profit organisations</b> Half Day	63.00	-	63.00	65.00	-	65.00
52	Medium Large – 28 seater (Rooms 6 & 7) <b>Not for profit organisations</b> Full Day	126.00	-	126.00	130.00	-	130.00
53	Medium Large – 28 seater (Rooms 6 & 7) <b>Commercial Organisations</b> Half Day	175.50	-	175.50	180.00	-	180.00
54	Medium Large – 28 seater (Rooms 6 & 7) <b>Commercial Organisations</b> Full Day	351.00	-	351.00	360.00	-	360.00
55	Medium Large – 28 seater (Rooms 6 & 7) <b>Partner Organisations</b> Half Day	31.50	-	31.50	35.00	-	35.00
56	Medium Large – 28 seater (Rooms 6 & 7) <b>Partner Organisations</b> Full Day	63.00	-	63.00	70.00	-	70.00
57	Large – 44 seater (Room 3) <b>Registered Charity</b> Half Day	48.75	-	48.75	50.00	-	50.00
58	Large – 44 seater (Room 3) <b>Registered Charity</b> Full Day	97.50	-	97.50	100.00	-	100.00
59	Large – 44 seater (Room 3) <b>Not for profit organisations</b> Half Day	70.50	-	70.50	75.00	-	75.00
60	Large – 44 seater (Room 3) <b>Not for profit organisations</b> Full Day	141.00	-	141.00	150.00	-	150.00
61	Large – 44 seater (Room 3) <b>Commercial Organisations</b> Half Day	183.00	-	183.00	190.00	-	190.00
62	Large – 44 seater (Room 3) <b>Commercial Organisations</b> Full Day	366.00	-	366.00	380.00	-	380.00
63	Large – 44 seater (Room 3) <b>Partner Organisations</b> Half Day	35.50	-	35.50	40.00	-	40.00
64	Large – 44 seater (Room 3) <b>Partner Organisations</b> Full Day	71.00	-	71.00	80.00	-	80.00
65	Extra Large – 65 seater (Room 1) <b>Registered Charity</b> Half Day	70.50	-	70.50	75.00	-	75.00
66	Extra Large – 65 seater (Room 1) <b>Registered Charity</b> Full Day	141.00	-	141.00	150.00	-	150.00
67	Extra Large – 65 seater (Room 1) <b>Not for profit organisations</b> Half Day	103.50	-	103.50	110.00	-	110.00
68	Extra Large – 65 seater (Room 1) <b>Not for profit organisations</b> Full Day	207.00	-	207.00	220.00	-	220.00
69	Extra Large – 65 seater (Room 1) <b>Commercial Organisations</b> Half Day	201.00	-	201.00	205.00	-	205.00
70	Extra Large – 65 seater (Room 1) <b>Commercial Organisations</b> Full Day	402.00	-	402.00	410.00	-	410.00
71	Extra Large – 65 seater (Room 1) <b>Partner Organisations</b> Half Day	52.00	-	52.00	55.00	-	55.00
72	Extra Large – 65 seater (Room 1) <b>Partner Organisations</b> Full Day	104.00	-	104.00	110.00	-	110.00
73	Members Conference Room – 150 seater <b>Registered Charity</b> Half Day	72.00	-	72.00	75.00	-	75.00
74	Members Conference Room – 150 seater <b>Registered Charity</b> Full Day	144.00	-	144.00	150.00	-	150.00
75	Members Conference Room – 150 seater <b>Not for profit organisations</b> Half Day	119.00	-	119.00	125.00	-	125.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
76	Members Conference Room – 150 seater <b>Not for profit organisations</b> Full Day	238.00	-	238.00	250.00	-	250.00
77	Members Conference Room – 150 seater <b>Commercial Organisations</b> Half Day	214.50	-	214.50	220.00	-	220.00
78	Members Conference Room – 150 seater <b>Commercial Organisations</b> Full Day	429.00	-	429.00	440.00	-	440.00
79	Members Conference Room – 150 seater <b>Partner Organisations</b> Half Day	60.00	-	60.00	65.00	-	65.00
80	Members Conference Room – 150 seater <b>Partner Organisations</b> Full Day	120.00	-	120.00	130.00	-	130.00
81	Council Chamber – 250 seater <b>Registered Charity</b> Half Day	153.50	-	153.50	160.00	-	160.00
82	Council Chamber – 250 seater <b>Registered Charity</b> Full Day	281.00	-	281.00	290.00	-	290.00
83	Council Chamber – 250 seater <b>Not for profit organisations</b> Half Day	256.00	-	256.00	265.00	-	265.00
84	Council Chamber – 250 seater <b>Not for profit organisations</b> Full Day	425.00	-	425.00	435.00	-	435.00
85	Council Chamber – 250 seater <b>Commercial Organisations</b> Half Day	425.00	-	425.00	435.00	-	435.00
86	Council Chamber – 250 seater <b>Commercial Organisations</b> Full Day	680.00	-	680.00	695.00	-	695.00
87	Council Chamber – 250 seater <b>Partner Organisations</b> Half Day	127.40	-	127.40	130.00	-	130.00
88	Council Chamber – 250 seater <b>Partner Organisations</b> Full Day	213.20	-	213.20	220.00	-	220.00
89	Foyer Ground and First Floor – Half Day	24.50	-	24.50	25.00	-	25.00
90	Foyer Ground and First Floor – Full Day	49.00	-	49.00	50.00	-	50.00
<b>PORTERS</b>							
91	Porters Tours - per person	3.50	-	3.50	4.00	-	4.00
92	Porters <b>Registered Charity</b> Half Day (inc set up and break down time)	50.00	-	50.00	55.00	-	55.00
93	Porters <b>Registered Charity</b> Full Day (inc set up and break down time)	100.00	-	100.00	105.00	-	105.00
94	Porters <b>Not for profit organisations</b> Half Day (inc set up and break down time)	75.00	-	75.00	80.00	-	80.00
95	Porters <b>Not for profit organisations</b> Full Day (inc set up and break down time)	150.00	-	150.00	155.00	-	155.00
96	Porters Monday - Wednesday <b>Commercial Organisations</b> (inc ceremonies) Half Day (inc set up and break down time)	600.00	-	600.00	615.00	-	615.00
97	Porters Monday - Wednesday <b>Commercial Organisations</b> (inc ceremonies) Full Day (inc set up and break down time)	1,100.00	-	1,100.00	1,120.00	-	1,120.00
98	Porters Extended Ceremony Hours Monday - Wednesday <b>New Offer</b>				710.00	-	710.00
99	Porters Thursdays , Fridays, Saturdays, Sundays <b>Commerical Organisations</b> (inc ceremonies) Half Days (inc set up and break down time)	700.00	-	700.00	715.00	-	715.00
100	Porters Thrusdays, Fridays, Saturdays, Sundays <b>Commerical Organisations</b> (inc ceremonies and reception) Full Day (inc set up and break down time)	1,300.00	-	1,300.00	1,325.00	-	1,325.00
101	Porters Extended Ceremony Hours Thursday, Friday, Saturdays, Sundays <b>New Offer</b>				820.00	-	820.00
102	Porters <b>Partner Organisations</b> Half Day (inc set up and break down time)	400.00	-	400.00	410.00	-	410.00
103	Porters <b>Partner Organisations</b> Full Day (inc set up and break down time)	800.00	-	800.00	820.00	-	820.00
104	Porters <b>Staff</b> ( inc private parties) Half Day (inc set up and break down time)	300.00	-	300.00	310.00	-	310.00
105	Porters <b>Staff</b> ( inc private parties, ceremonies & receptions) Full Day (inc set up and break down time)	600.00	-	600.00	615.00	-	615.00
106	Porters Staff extended ceremony hours <b>New Offer</b>				355.00	-	355.00
107	Use of Marquee (inc table linen hire) <b>Charity</b>	25.00	-	25.00	50.00	-	50.00
108	Use of Marquee (inc table linen hire) <b>Not for profit organisations</b>	25.00	-	25.00	100.00	-	100.00
109	Use of Marquee (inc table linen hire) <b>Partners - Staff</b>	100.00	-	100.00	150.00	-	150.00
110	Use of Marquee (inc table linen hire) <b>Commercial</b>	100.00	-	100.00	250.00	-	250.00
111	Floral Arrangements	Set By Parks		Set By Parks	Set By Parks		Set By Parks
112	Waitress service for canapés	50.00	10.00	60.00	66.00	14.00	80.00
	<b>Corkage - per bottle inc waitress service</b>						

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
113	Wine, Champagne, Cava, Pre-mixed Bucks Fizz (Porters)	3.50	0.70	4.20	4.16	0.84	5.00
114	Bottled Beer (Porters)	1.00	0.20	1.20	1.25	0.25	1.50
115	Soft Drinks - Lemonade, Cola, Fruit Juice etc (Porters)	1.00	0.20	1.20	1.25	0.25	1.50
116	Pimms ( inc lemonade) (Porters)	5.00	1.00	6.00	6.00	1.20	7.20
117	Tea & Coffee - per cup ( Porters)	0.67	0.13	0.80	0.83	0.17	1.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
1	Standard Search (forms LLC1 and Con29'R')	115.00		115.00	105.00		105.00
2	Official Search (form LLC1 only)	40.00		40.00	35.00		35.00
3	Local Enquiries (form Con29'R' only)	75.00		75.00	70.00		70.00
4	Additional Parcels of Land (each)	20.00		20.00	20.00		20.00
5	Local Enquiries (form Con29'R' only)	10.00		10.00	10.00		10.00
6	Personal Search (Statutory fee) (No longer chargeable)	0.00		0.00	0.00		0.00



Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
<b>Pier Charges</b>							
Advantage Card discounts apply. Details are available at point of sale.							
<b>Pier cultural centre -</b>							
1	Full day hire - Mon to Wed (hire includes rail tickets for all of your group)				1,000.00	-	1,000.00
2	Full day hire - Thur to Sun (hire includes rail tickets for all of your group)				2,500.00	-	2,500.00
3	Hourly hire - Mon to Wed during normal pier hours				150.00	-	150.00
4	Hourly hire - Mon to Wed outside normal pier hours				250.00	-	250.00
5	Hourly hire - Thur to Sun during normal pier hours				300.00	-	300.00
6	Hourly hire - Thur to Sun outside normal pier hours				500.00	-	500.00
<b>Artists Studio</b>							
7	Mon - Wed during normal pier hours				100.00	-	100.00
8	Thur - Sun during normal pier hours				250.00	-	250.00
<b>Pier train return</b>							
9	Adult	3.00	0.60	3.60	3.33	0.67	4.00
10	Child / concession	1.50	0.30	1.80	1.67	0.33	2.00
11	Family (5 people min two children)	7.75	1.55	9.30	8.33	1.67	10.00
12	<b>Walk and ride</b>						
13	Adult	2.58	0.52	3.10	2.92	0.58	3.50
14	Child / concession	1.50	0.30	1.80	1.67	0.33	2.00
15	Family	6.67	1.33	8.00	7.50	1.50	9.00
16	Walk both ways (winter) All Tickets	0.83	0.17	1.00	0.83	0.17	1.00
17	Walk both ways (summer) Adult	1.67	0.33	2.00	1.67	0.33	2.00
18	Walk both ways (summer) Child / Concession	0.83	0.17	1.00	0.83	0.17	1.00
<b>All day rate</b>							
Return as many times on the day train / walk							
19	Adult	5.00	1.00	6.00	5.00	1.00	6.00
20	Concession	2.50	0.50	3.00	2.50	0.50	3.00
21	Family	12.50	2.50	15.00	12.50	2.50	15.00
<b>Joining visiting ship</b>							
22	As above rates with 20% discount						
23	Inclusive add on to theatre performance	2.00	0.40	2.40	2.00	0.40	2.40
<b>Pier Fishing</b>							
24	Adult	4.42	0.88	5.30	4.50	0.90	5.40
25	Child / concession	2.92	0.58	3.50	3.00	0.60	3.60
26	Any age one way only (licensed angling boat)	2.08	0.42	2.50	2.17	0.43	2.60
<b>Pier fishing season tickets</b>							
27	Adult day	45.00	9.00	54.00	50.00	10.00	60.00
28	Concession day	22.50	4.50	27.00	25.00	5.00	30.00
29	Adult night	40.00	8.00	48.00	45.00	9.00	54.00
30	Concession night	22.50	4.50	27.00	22.50	4.50	27.00
31	Adult Anytime	85.00	17.00	102.00	86.67	17.33	104.00
32	Concession anytime	44.17	8.83	53.00	47.50	9.50	57.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
	<b>Pier head berthing</b>						
	<b>Private craft</b>						
33	Up to 40 ft (12.2M)	14.17	2.83	17.00	15.00	3.00	18.00
34	Up to 50 ft (15.2M)	30.83	6.17	37.00	33.33	6.67	40.00
35	Over 50 ft (15.2M)	63.33	12.67	76.00	66.67	13.33	80.00
	<b>Licensed passenger vessels</b>						
36	Capacity 1-49 passengers (per visit)	30.83	6.17	37.00	33.33	6.67	40.00
37	50+ passengers (per visit)	63.33	12.67	76.00	66.67	13.33	80.00
38	Angling vessel embarking or disembarking passengers (per occasion)	58.33	11.67	70.00	62.50	12.50	75.00
39	Annual License for licensed angling vessel	37.50	7.50	45.00	41.67	8.33	50.00
	<b>Foreshore charges</b>						
	<b>moorings</b>						
40	Two tree island	166.67	33.33	200.00	170.00	34.00	204.00
41	Two tree (waterman)	93.00	18.60	111.60	95.00	19.00	114.00
42	PLA Two tree	262.50	52.50	315.00	268.33	53.67	322.00
43	PLA two tree (waterman)	186.50	37.30	223.80	190.83	38.17	229.00
44	Hadleigh Ray	182.00	36.40	218.40	185.83	37.17	223.00
45	Hadleigh Ray (waterman)	112.00	22.40	134.40	114.17	22.83	137.00
46	Other location	76.50	15.30	91.80	78.33	15.67	94.00
47	Other (waterman)	53.33	10.67	64.00	53.33	10.67	64.00
48	Running moorings	59.00	11.80	70.80	60.00	12.00	72.00
49	Dinghy racks	24.00	4.80	28.80	25.00	5.00	30.00
50	Two tree island lockers	31.50	6.30	37.80	32.50	6.50	39.00
	<b>Other foreshore charges</b>						
51	Motor boat / PWC casual launching	24.17	4.83	29.00	25.00	5.00	30.00
52	Sailing / rowing / casual launch	7.92	1.58	9.50	8.33	1.67	10.00
	<b>Season tickets - launching</b>						
53	Motor boat/ PWC	120.75	24.15	144.90	133.33	26.67	160.00
54	Club member motor boat	94.00	18.80	112.80	100.00	20.00	120.00
55	Sailing / rowing boat	70.00	14.00	84.00	75.00	15.00	90.00
56	Combined launching and storage	120.75	24.15	144.90	125.00	25.00	150.00
57	Boat wreck removal	Individual price on application					
58	Use of crane at Two Tree (per boat)	13.50	2.70	16.20	15.00	3.00	18.00
59	Motor boat pitch fees - over 12 passenger	102.00	20.40	122.40	104.17	20.83	125.00
60	Motor boat pitch fees - under 12 passengers	52.50	10.50	63.00	54.17	10.83	65.00
61	Boatman's license	29.00	5.80	34.80	33.33	6.67	40.00
62	Boat licence - up to 12 passengers	29.00	5.80	34.80	33.33	6.67	40.00
63	Boat equipment inspection	51.00	10.20	61.20	54.17	10.83	65.00
64	Test fee, boatman's license (1st class) including consultant fee	61.25	12.25	73.50	66.67	13.33	80.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
<b>Berthing at Leigh Wharfs</b>							
65	First day free. Per day or part day thereafter	10.00	2.00	12.00	12.50	2.50	15.00
66	Per day or part after 10 days	41.67	8.33	50.00	50.00	10.00	60.00
<b>Use of Leigh Wharfs for lifting boats</b>							
67	Charge per occasion	126.00	25.20	151.20	150.00	30.00	180.00
<b>Beach changing huts Chalkwell Beach</b>							
68	Annual Licence	190.00	38.00	228.00	195.00	39.00	234.00
69	Weekly licence	52.50	10.50	63.00	54.17	10.83	65.00
<b>Bait digging licence</b>							
70	Adult	12.50	2.50	15.00	16.67	3.33	20.00
71	Child / OAP	6.67	1.33	8.00	8.33	1.67	10.00
<b>Event Space - use of beach areas</b>							
72	Commercial small	250.00		250.00	275.00		275.00
73	Commercial Medium	400.00		400.00	550.00		550.00
74	Commercial Large	650.00		650.00	1,100.00		1,100.00
75	Charity and Community Small	50.00		50.00	60.00		60.00
76	Charity and Community Medium	75.00		75.00	85.00		85.00
77	Charity and Community Large	100.00		100.00	120.00		120.00
<b>Southend town centre charges</b>							
Commercial events							
78	Mon - Fri (per day)	265.00		265.00	270.00		270.00
79	Sat / Sunday (per day)	525.00		525.00	535.00		535.00
80	Weekly charge (Mon - Sun)	1,260.00		1,260.00	1,285.00		1,285.00
81	Thurs - Sun inclusive	1,050.00		1,050.00	1,070.00		1,070.00
Charities and Community Organisations (events only)							
82	Mon - Sun - Victoria Circus / Gateway / Royal Square / City Beach	265.00		265.00	270.00		270.00
83	Mon - Sun - Lloyds Bank (Charity Street Collections ONLY)	Free			Free		Free
84	Mon - Sun - All other areas (Contact Business Support for more information)	55.00		55.00	55.00		55.00
Price subject to discussion regarding nature of event (£100 to £1,000)							
<b>Tourism charges</b>							
85	Filming and photography						
86	Admin (payable by all except student film makers)	62.50	12.50	75.00	66.67	13.33	80.00
87	Location fee - commercial - per hour or part thereof	83.33	16.67	100.00	100.00	20.00	120.00
88	Location fee - non commercial - per hour or part thereof	41.67	8.33	50.00	50.00	10.00	60.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
	<b>Food Certification</b>						
1	Food Export Certificate	66.00		66.00	66.00		66.00
2	Food Surrender Certificate	61.00		61.00	61.00		61.00
3	Collect/Dispose Unfit Food (per hour)	66.00		66.00	66.00		66.00
	<b>Environmental Protection</b>						
	<b>Application Fee for LAPC (Local Air Pollution Control)</b>						
4	Prescribed Processes	1,579.00		1,579.00	Defra Fees published March 2013		
5	Waste Oil Burners under 0.4MW	148.00		148.00	Defra Fees published March 2013		
6	Mobile Screening and Crushing Plant	1,579.00		1,579.00	Defra Fees published March 2013		
7	8 <sup>th</sup> and subsequent applications	477.00		477.00	Defra Fees published March 2013		
	<b>Annual Subsistence Charge for LAPC (Local Air Pollution Control)</b>						
8	Standard Process	1,579.00		1,579.00	Defra Fees published March 2013		
9	Service Stations	246.00		246.00	Defra Fees published March 2013		
10	Waste Oil Burners under 0.4MW	148.00		148.00	Defra Fees published March 2013		
11	Vehicle refurbishers	218.00		218.00	218.00		218.00
12	Mobile Screening and Crushing Plant	1,579.00		1,579.00	Defra Fees published March 2013		
13	3rd-7 <sup>th</sup> application	943.00		943.00	Defra Fees published March 2013		
14	8 <sup>th</sup> and subsequent applications	477.00		477.00	Defra Fees published March 2013		
	<b>Substantial Charges S.10 &amp; S.11</b>						
15	Standard Process	1,005.00		1,005.00	Defra Fees published March 2013		
16	Service Stations	98.00		98.00	Defra Fees published March 2013		
17	Waste Oil Burners under 0.4MW	98.00		98.00	Defra Fees published March 2013		
	<b>LA – IPPC Fees &amp; Charges (Integrated Pollution Prevention Control)</b>						
20	Application Fee	3,218.00		3,218.00	Defra Fees published March 2013		
21	Annual Subsistence - Low	1,384.00		1,384.00	Defra Fees published March 2013		
	Annual Subsistence - Medium	1,541.00		1,541.00	Defra Fees published March 2013		
	Annual Subsistence - High	2,233.00		2,233.00	Defra Fees published March 2013		
22	Substantial Variation	1,309.00		1,309.00	Defra Fees published March 2013		
23	Transfer	225.00		225.00	Defra Fees published March 2013		
24	Partial Transfer	668.00		668.00	Defra Fees published March 2013		
25	Surrender	668.00		668.00	Defra Fees published March 2013		
26	Contaminated Land Enquiry	100.00		100.00	105.00		105.00
	<b>Dog Warden Service</b>						
27	Initial Animal Warden fee (includes prescribed fee/collection/transport/initial kennelling/microchipping)	50.00		50.00	72.00		72.00
28	Plus Kennelling charge for each additional day or part day	12.00		12.00	12.00		12.00
29	Microchipping Fee (if done by Animal Warden)	18.00		18.00	18.00		18.00
30	If dog collected before first night kennelling (Prescribed fee + Transport / microchip)	35.00		35.00	35.00		35.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
<b>Trading Standards</b>							
	<b>All Services (per hour)</b>	75.50		75.50	75.50		75.50
<b>Poisons Act</b>							
31	Initial registration	35.00		35.00	38.00		38.00
32	Re-registration	19.00		19.00	20.00		20.00
33	Change in details	10.50		10.50	12.00		12.00
<b>Petroleum</b>							
34	Not exceeding 2,500 litres	42.00		42.00	Statutory not yet published		
35	Exceeding 2,500 litres but not exceeding 50,000 litres	58.00		58.00	Statutory not yet published		
36	Exceeding 50,000 litres	120.00		120.00	Statutory not yet published		
37	Transfer of Licence	8.00		8.00	Statutory not yet published		
38	Research on plans of disused sites	-		-	Statutory not yet published		
<b>Explosives</b>							
39	Store licence	178.00		178.00	Statutory not yet published		
40	Renewal of store licence	83.00		83.00	Statutory not yet published		
41	Initial Registration of premises for keeping of explosives	105.00		105.00	Statutory not yet published		
42	Renewal of registration	52.00		52.00	Statutory not yet published		
43	Variation or Transfer of Registration	35.00		35.00	Statutory not yet published		
44	Licence to sell fireworks all year	500.00		500.00	Statutory not yet published		
<b>Sex Establishments</b>							
45	Application fee (non refundable)	6,420.00		6,420.00	6,420.00		6,420.00
46	Annual Licence	6,420.00		6,420.00	6,420.00		6,420.00
<b>Hackney Carriage and Private Hire Licence Fees</b>							
<b>Vehicles Hackney Carriage</b>							
47	1 Year	264.00		264.00	264.00		264.00
48	From 4-8 Months	181.00		181.00	181.00		181.00
49	Under 4 Months	95.00		95.00	95.00		95.00
50	(Replacement Vehicle Fee)	43.00		43.00	43.00		43.00
<b>Vehicles Private Hire</b>							
51	1 Year	233.00		233.00	233.00		233.00
52	From 4-8 Months	166.00		166.00	166.00		166.00
53	Under 4 Months	82.00		82.00	82.00		82.00
54	(Replacement Vehicle Fee)	43.00		43.00	43.00		43.00
<b>Drivers</b>							
55	3 Years	229.50		229.50	229.50		229.50
56	1-2 Years	188.50		188.50	188.50		188.50
57	Under 1 Year	160.50		160.50	160.50		160.50

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
58	Dual Hackney Carriage & Private Hire Licence additional licence fee	50.00		50.00	50.00		50.00
59	Enhanced DVLA Records for check for applicants for Hackney Carriage and Private Hire Drivers Licences	7.50		7.50	7.50		7.50
60	Licence Fee On First Application and knowledge test	330.00		330.00	330.00		330.00
<b>Private Hire Operators</b>							
61	5 Years	965.00		965.00	965.00		965.00
62	Between 2 & 3 yrs	810.00		810.00	810.00		810.00
63	Less than 2 Years	649.00		649.00	649.00		649.00
64	If only 3 or less Private Hire Vehicles Licensed an operator may opt for 1 year	88.00		88.00	88.00		88.00
<b>Replacements</b>							
65	Driver's Badge	14.00		14.00	15.00		15.00
66	Licence Plate	14.00		14.00	15.00		15.00
67	Plate Holder	14.00		14.00	15.00		15.00
68	Internal Disc	14.00		14.00	15.00		15.00
<b>Registers</b>							
69	Hackney Carriage Register of Licensees	29.00		29.00	29.00		29.00
70	Private Hire Register of Licensees	29.00		29.00	29.00		29.00
71	Administration fee for in year license transfer	10.00		10.00	10.00		10.00
<b>Safety &amp; Licensing</b>							
72	Skin Piercing Registration	110.00		110.00	115.00		115.00
73	Tattoo convention - venue charge	350.00		350.00	360.00		360.00
74	Tattoo convention - individual registration	25.00		25.00	26.00		26.00
75	Massage Establishments - Licence	110.00		110.00	115.00		115.00
76	Massage Establishments - Renewal	63.00		57.00	65.00		65.00
<b>Tables and Chairs</b>							
77	Annual Licensing Fee for up to 2 tables	100.00		100.00	100.00		100.00
78	Annual Licensing Fee for 3 to 5 tables	300.00		300.00	300.00		300.00
79	Annual Licensing Fee for 6+ tables	500.00		500.00	500.00		500.00
<b>Animal Licensing</b>							
80	Boarding Establishment – Initial Grant; Renewal or Transfer	233.00		233.00	242.00		242.00
81	Breeding of Dogs - Initial Grant; Renewal or Transfer	233.00		233.00	242.00		242.00
82	Pet Shops - Initial Grant	156.00		156.00	166.00		166.00
83	Pet Shops - Renewal or Transfer	82.00		82.00	84.00		84.00
84	Dangerous Wild Animals – Initial Grant	266.00		266.00	414.00		414.00
85	Dangerous Wild Animals – Renewal at existing premise	216.00		216.00	360.00		360.00
86	Riding Establishments - Initial Grant; Renewal or Transfer	790.00		790.00	805.00		805.00
87	Zoo (3-6 yearly by instalments) - Initial Grant; Renewal	832.00		832.00	848.00		848.00
88	Animal Home Boarding initial grant	120.00		120.00	128.00		128.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge		Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£		£	£	£
89	Animal Home Boarding renewal	73.00		73.00		75.00		75.00
	<b>Access to CCTV Footage</b>							
90	Insurance Company evidential requests					100.00	20.00	120.00
	<b>Licensing</b>							
	<b>Licensing Act 2003 statutory fees</b>							
	<b>Gambling Act</b>							
	<b>See Separate Schedule</b>							

**Licensing Act 2003 (statutory fees)**

**Applications for new premises licences and club premises certificates, variations, and annual fees**

The licence fees payable for Premises Licences and Club Premises Certificates are based upon the rateable value in the local non-domestic rating list for the time being in force. The fees payable are set in Bands, depending upon the rateable value, in accordance with the table below.

In addition to the main fees payable upon application, an annual charge is also payable on the anniversary of the date of the original grant. The relevant fee must also be submitted in respect of variation applications.

In the case of applications relating to premises in the course of construction, they are assigned to Band C. In the case of premises without a rateable value, they are assigned to Band A.

<b>Rateable Value Bands</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
Licence or Club Premises Certificate Application Fee £	100	190	315	450	635
Variation Application Fee £	100	190	315	450	635
Annual Fee £	70	180	295	320	350

All fees in above table and pages 25,26 and 27 are Statutory Fees Fixed in Regulation – No increase

<b>Rateable Value</b>	<b>Band</b>
No rateable value to £4,300	A
£4,301 to £33,000	B
£33,001 to £87,000	C
£87,001 to £125,000	D
£125,001 and above	E

A multiplier applied to premises in bands D and E where they are exclusively or primarily used for carrying on the premises the supply of alcohol for consumption on the premises:-

<b>Band</b>	<b>D (x 2)</b>	<b>E (x 3)</b>
Licence at Club Premises Certificate application fee £	900	1905
Variation Fee £	900	1905
Annual Fee £	640	1050

The above multipliers do not apply to premises for which Club Premises Certificates are applicable.



**Applications for variation of conditions applicable to a Premises Licence or a Club Premises Certificate during the transition stage (between 7<sup>th</sup> February 2005 and 6<sup>th</sup> August 2005)**

In the case of variations to premises licences, where the variation relates in any way to the provision of alcohol, the following variation fees shall be payable where the application is made at the same time as the application for an initial grant of the premises licence.

<b>Rateable value bands</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
Variation Fee £	20	60	80	100	120

No variation fee is payable during transition stage for variations of club premises certificates, where such applications are made at the same time as the application for the initial grant of the Club Premises Certificate.

**Exceptionally Large Events**

Where the maximum number of persons to be allowed on the premises at the same time is more than 5,000, an additional fee is payable, in accordance with table below.

<b>Number in attendance at any one time</b>	<b>Additional fee for application</b>	<b>Subsequent annual fee</b>
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

**Exemptions**

Certain exemptions to fees apply in the case applications for premises, club premises certificates, annual fees for such premises, and related variation applications.

The exemptions cover Regulated Entertainment only, and relate to:-

- a) Educational institutions comprising schools and colleges (in specified circumstances), and
- b) Premises which form part of a church hall, chapel hall or other similar building or a village hall, parish hall or community hall or other similar building.

**Gambling Act**

**Table of Fees for Licensed Premises 2013/14**

<b>Licensed Premises Type</b>	<b>Conversion Application Fee (Fast Track)</b>	<b>Conversion Application Fee (Fast Track)</b>	<b>Application Fee for non-conversion provisional statement premises (i.e premises already having provisional statement)</b>	<b>Non-Conversion Application Fee</b>	<b>First Annual Fee for Premises Licence</b>	<b>Annual Fee</b>
Converted Casino Premises Licence (Existing Casino)	£225	£1,700	N/A	N/A	£2,550	£2,550
Small Casino Premises Licence	N/A	N/A	£2,550	£6,800	£4,250	£4,250
Large Casino Premises Licence	N/A	N/A	£4,250	£8,500	£8,500	£8,500
Regional Casino Premises Licence	N/A	N/A	£6,800	£12,750	£12,750	£12,750
Bingo Premises Licence	N/A	£1,488	£1,020	£2,975	£850	£850
Adult Gaming Centre Premises Licence	£225	£850	£1,020	£1,700	£850	£850
Betting Premises (Track) Licence	£225	£1,063	£808	£2,125	£850	£850
Family Entertainment Centre Premises Licence	£225	£850	£808	£1,700	£638	£638
Betting Premises (Other) Licence (ie Betting Shops)	£225	£1,275	£1,020	£2,550	£510	£510

<b>Licensed Premises Type</b>	<b>Application Fee to Vary Licence</b>	<b>Application Fee to Transfer Licence</b>	<b>Application Fee for Re-Instatement of Licence</b>	<b>Application Fee for Provisional Statement</b>
Converted Casino Premises Licence (Existing Casino)	£1,700	£1,148	£1,148	N/A
Small Casino Premises Licence	£3,400	£1,530	£1,530	£6,800
Large Casino Premises Licence	£4,250	£1,828	£1,828	£8,500
Regional Casino Premises Licence	£6,375	£5,525	£5,525	£12,750
Bingo Premises Licence	£1,488	£1,020	£1,020	£2,975
Adult Gaming Centre Premises Licence	£1,063	£1,020	£1,020	£1,700
Betting Premises (Track) Licence	£850	£808	£808	£2,125
Family Entertainment Centre Premises Licence	£850	£808	£808	£1,700
Betting Premises (Other) Licence (ie Betting Shops)	£1,275	£1,020	£1,020	£2,550

Note: Application for change of circumstances to be charged at £50.00 and application for copy of licence to be charged at £25.00 for all classes of premises.

**ENTERPRISE, TOURISM AND THE ENVIRONMENT  
FEES AND CHARGES 2013/14**

**APPENDIX 4**

**Table of Fees 2013/14 Permits etc.**

Permit Type	Application Fee	Renewal Fee	Annual Fee	Transition Application fee	Variation Fee	Change of Name	Transfer Fee	Copy of Permit
Family Entertainment Centre Gaming Machine Permit	£300	£300 (Ten Yearly Renewal)	N/A	£100	£2,550.00	£25	N/A	£15
Prize Gaming Permit	£300	£300 (Ten Yearly Renewal)	N/A	£100	N/A	£25	N/A	£15
Club Gaming Permit & Gaming Machine Permit	£200 (£100 for holder of Club Premises Certificate or existing part 2/part 3 Operator)	£200 (£100 where holder of Club Premises) (Ten Yearly Renewal)	£50	N/A	£100	N/A	N/A	£15
Alcohol Licensed Premises Gaming Machine Permit	£150	N/A	£50	£100	£100	£25	£25	£15

**Personal Licences, Temporary Events and Other Fees**

The following fees are payable:-

	<b>2012/13</b>	<b>2013/14</b>
Application for a grant or renewal of personal licence	£37.00	£37.00
Temporary event notice	£21.00	£21.00
Supply of copy of licence or summary, following loss, theft, etc.	£10.50	£10.50
Application for a provisional statement where premises being built, etc.	£315.00	£315.00
Notification of change of name or address of premises licence holder	£10.50	£10.50
Application to vary licence to specify individual as premises supervisor	£23.00	£23.00
Application for transfer of premises licence	£23.00	£23.00
Interim authority notice following death etc. of licence holder	£23.00	£23.00
Supply of copy of club premises certificate or summary, following loss, theft	£10.50	£10.50
Notification of change of name or alteration of rules of club	£10.50	£10.50
Change of relevant registered address of club	£10.50	£10.50
Supply of copy of temporary event notice, following loss, theft, etc.	£10.50	£10.50
Supply of copy of personal licence, following loss, theft, etc.	£10.50	£10.50
Fee to accompany notification of change of name or address of personal licence holder	£10.50	£10.50
Fee to accompany notice from freeholder etc. requesting to be notified of licensing matters	£21.00	£21.00

## PARKING CHARGES

### RATIONALE

The proposed increase in charges is based on actual usage and is based on principle to encourage on street parking for short stay whilst long term parking is in car parks.

### PARKING OPERATION NOTES

Christmas Parking	Town centre car parks, including the Seaway car park, to be free after 1600hrs on Thursdays and all day on Sundays in December.
Bank Holidays	Car parks are operational on bank holidays and fees apply except Christmas Day and Good Friday.

### PARKING CHARGES

Zone A - Town Centre On Street Bays (0900-1800 Monday to Saturday & 1100-1700hrs Sunday)	Time	Current Tariff (£s)	Proposed Tariff (£s)
	30 mins	1.00	1.00
	1 hour	1.50	1.50
	2 hours	3.00	3.00
	3 hrs	4.50	4.50
	4 hrs	6.00	6.00
	5 hrs	7.50	7.50
	6 hrs	9.00	9.00
	7 hrs	10.50	10.50
	8 hrs	12.00	12.00
	8+ hrs	13.00	13.00

### Off Street Car Parks (0900-1800 Monday to Saturday & 1100-1700 Sundays, unless otherwise specified)

Alexandra Street	1 hour	1.00	1.00
Clarence Road	2 hours	1.60	1.60
Essex MSCP	3 hrs	2.30	2.30
Short Street	4 hrs	4.00	4.00
Warrior Square	5 hrs	5.00	5.00
London Road (North)	6 hrs	6.00	6.00
York Road	7 hrs	10.00	10.00
Civic Centre	7+ hrs	10.00	10.00
Libraries			
Seaway (0800-2100)			
Tyler's Avenue (24hrs)			
University Square (24hrs)			
Civic Centre North & Underground (not weekdays)			

### Overnight Parking

Seaway (2000-2400)	Cars only	2.00	2.00
Seaway (2400-0800)	Cars only	FREE	FREE

### Coach / Lorry Parking

Seaway (24 hours)	Coaches	13.00	13.00
	Lorries	15.00	15.00

### Zone B

Baxter Street (permits only)

<b>Zone C</b>	<b>Time</b>	<b>Current Tariff (£s)</b>	<b>Proposed Tariff (£s)</b>
Ilfracombe Avenue	30 mins		0.20
North Road	1 hour	1.00	0.50
Hamlet Court Road	2 hours	1.50	1.50
Elm Road	3 hrs	2.00	2.00
North Street	4 hrs	2.20	2.20
Ceylon Road	5 hrs	4.00	4.00
St Lawrence	6 hrs	5.00	5.00
Thorpe Bay Broadway (max 3hrs)	7+ hrs	10.00	10.00
<b>Zone D</b>			
Seafront On Street bays (0900-1800 unless specified otherwise) including:			
Eastern Esplanade	1 hour	1.00	1.00
Chalkwell Esplanade	2 hrs	2.00	2.00
Western Esplanade (0900-2100)	3 hrs	3.00	3.00
Thorpe Esplanade	4 hrs	4.00	4.00
Belton Bridge	5 hrs	5.00	5.00
	6 hrs	6.00	6.00
	7+ hrs	10.00	10.00
<b>Seafront Off Street (0900-1800hrs unless specified otherwise)</b>			
Belton Gardens- North & South	1 hour	1.00	1.00
East Beach	2 hours	1.80	1.80
Fairheads Green (0900hrs-2100)	3 hrs	2.60	2.60
Leigh Foundry	4 hrs	4.20	4.20
Shoebury Common	5 hrs	5.30	5.30
Shorefield Road (0900-2100)	6 hrs	6.50	6.50
Victoria Wharf	7+ hrs	8.00	8.00
<b>Leigh Marshes Commuter Parking</b>			
Monday to Friday - Midnight until 1000		3.00	3.00
Monday to Friday - 1000 until Midnight		Free	Free
Weekends and Bank Holidays - all day		1.00	1.00

<b>Season Tickets, Permits and Miscellaneous Charges</b>	<b>Current Tariff (£s)</b>	<b>Proposed Tariff (£s)</b>
Residents Zone A Annual (on-street charging)	85.00	85.00
Residents Zone A 2 year (on-street charging)	150.00	150.00
Discretionary Comprehensive 25%off (plus Seaway)	525.00	525.00
Discretionary Comprehensive 50%off (plus Seaway)	350.00	350.00
Carers/Health Care Special Comprehensive (all car parks)	80.00	80.00
Carers/Health Care Comprehensive(Boroughwide except Zone A)	50.00	50.00
Suspensions and Dispensations(Administration Cost)	25.00	25.00
Suspensions (per day per bay) - Zone A	17.50	17.50
Suspensions (per day per bay) - Zones C & D	12.50	12.50
Dispensations (on waiting/limited waiting restrictions) for allowing vehicle parking	27.50	27.50
Lost Permits	25.00	25.00
Lost Discretionary	15.00	15.00
Special Comprehensive Borough Wide Annual	850.00	850.00
Special Comprehensive Borough Wide Quarter	275.00	275.00
Special Comprehensive Borough Wide Monthly	85.00	85.00
Special Comprehensive Borough Wide Weekly	25.00	25.00
Comprehensive Borough Wide Except Zone A Town Centre Annual	700.00	700.00
Comprehensive Borough Wide Except Zone A Town Centre Quarter	225.00	225.00
Comprehensive Borough Wide Except Zone A Town Centre Monthly	70.00	70.00
Comprehensive Borough Wide Except Zone A Town Centre Weekly	20.00	20.00
Annual permit (Zone A only)	750.00	750.00
Quarterly permit (Zone A only)	240.00	240.00
Monthly permit (Zone A only)	75.00	75.00
Weekly permit (Zone A only)	25.00	25.00
Seafront Annual (restricted on carriageway between 1000 & 2100)	150.00	150.00
Seafront Seasonal - 1st May - 30th September (restricted on carriageway between 1000 & 2100)	120.00	120.00
Seafront Monthly (restricted on carrageway between 1000 & 2100)	30.00	30.00



Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
<b>Highways &amp; Traffic Management Services</b>							
<b>Inspection Fees</b>							
1	Consent to temporary disturbance of the highway and to locate a crane on the highway	165.00		165.00	165.00		165.00
2	Highway excavation Permits	165.00		165.00	165.00		165.00
3	Scaffolding and Hoarding Permits	165.00		165.00	165.00		165.00
4	New Roads and Street Works Act (S 75) Inspection Fee	55.00		55.00	55.00		55.00
5	Builders skips - Removal from highway	130.00		130.00	130.00		130.00
6	Skip Company Registration	50.00		50.00	50.00		50.00
7	Skip Permit( per skip per 8 days)	30.00		30.00	30.00		30.00
<b>Permanent Vehicular Crossing</b>							
8	Cancellation charge	50.00		50.00	To be determined in pvx review		
9	Works delayed by client - charge for abortive work	65.00		65.00	To be determined in pvx review		
10	Preparation of a quotation	65.00		65.00	To be determined in pvx review		
11	Replacement of tree charge- cost of tree and on cost of £150	165.00		165.00	To be determined in pvx review		
12	Developers inspection/admin cost per crossing	165.00		165.00	To be determined in pvx review		
Note: All costs shall be borne by the customer including relocation of any street furniture, lamp columns, works required by the statutory undertakers, removal of trees, shrubs, gullies etc.							
Note items The above items also attract a refundable deposit in the range of £500 -£10,000 depending upon the size of the project.							
<b>Parking &amp; Penalty Charge Notices</b>							
13	High rate	70.00		70.00	70.00		70.00
14	Lower rate	50.00		50.00	50.00		50.00
15	Higher rate if paid within 2 weeks( 14 days) of issue of PCN - 50% reduction	35.00		35.00	35.00		35.00
16	Lower rate if paid within 2 weeks ( 14 days) of issue of PCN - 50% reduction	25.00		25.00	25.00		25.00
<b>Note: A reminder " Notice" issued after 28 days</b>							
17	If not paid within 4 weeks ( 28 days)of reminder/notice - 50% increase	90.00		90.00	90.00		90.00
18	If not paid within 6 weeks ( 42 days)of reminder/notice - debt is registered at court (+£5)	95.00		95.00	95.00		95.00
19	If not paid within a further 3 weeks ( 21 days) of debt registration warrant issued to bailiffs(bailiffs costs to be added)	95.00		95.00	95.00		95.00
<b>Traffic Regulation Orders and Road Signs &amp; Lines</b>							
20	Temporary Traffic Orders - where no advertisement necessary	425.00	85.00	510.00	425.00	85.00	510.00
21	Temporary Traffic Orders - where advertisement necessary	2125.00	425.00	2550.00	2125.00	425.00	2,550.00
22	Traffic Regulation Orders amendments	2125.00	425.00	2550.00	2125.00	425.00	2,550.00
23	White " H" bar marking at vehicular accesses (cost)			at cost			
24	White " H" bar marking at vehicular accesses (Admin fee)	95.83	19.17	115.00	95.83	19.17	115.00
25	Private destination signs (cost)			at cost			
26	Private destination signs (Admin Fee)	45.83	9.17	55.00	45.83	9.17	55.00
27	Temporary traffic signal design and approval (cost)			at cost			at cost
28	Temporary traffic signal design and approval (Admin Fee)	87.50	17.50	105.00	87.50	17.50	105.00
29	Attendance by Traffic Signal Engineer to inspect/turn on-off signals for approved purposes(cost)			at cost + 15% Admin			
30	Attendance by Traffic Signal Engineer to inspect/turn on-off signals for approved purposes per visit	87.50	17.50	105.00	87.50	17.50	105.00
31	Neighbourhood Watch Signs	41.67	8.33	50.00	41.67	8.33	50.00
32	Highway Boundary Searches (in relation to buying/selling or developments)	45.83	9.17	55.00	45.83	9.17	55.00
33	Traffic Regulation Orders - copies / extracts	37.50	7.50	45.00	37.50	7.50	45.00
34	Provision of Road Casualty Data - per street per 500m length	87.50	17.50	105.00	87.50	17.50	105.00
35	Supply of Technical Survey data	87.50	17.50	105.00	87.50	17.50	105.00
36	Approval for temporary direction signage	45.83	9.17	55.00	45.83	9.17	55.00

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
<b>Highways Supervision &amp; Agreements</b>							
37	New Street Agreement (Section 38) - 10% of the value of the works						
<b>Road Safety</b>							
38	Road Safety Promotional-at cost	At cost			At cost		
39	Cycle Training- at cost. (£10 payment in advance for childrens holiday course and adult training)	At cost			At cost		
<b>Public Rights of Way</b>							
40	Stopping up and diversion of Public Rights of Way - non refundable deposit	At cost			At cost		At cost
41	Fee for work to stop up / divert Public Right of Way or highway	250.00		250.00	250.00		250.00
42	Creation / alteration of streetname for existing occupied street - each street						
43	Addressing new, numbered properties:						
<b>Highways Records</b>							
44	Highway Boundary Searches - £56 was the agreed increased fee for 2012-13	56.00		56.00	56.00		56.00
<b>Naming / Numbering for new properties</b>							
45	Up to 5	100.00		100.00	100.00		100.00
46	6 - 20	300.00		300.00	300.00		300.00
47	21 - 50	500.00		500.00	500.00		500.00
48	51 and over	700.00		700.00	700.00		700.00
49	Addressing unregistered properties (each)	25.00		25.00	25.00		25.00
50	Provision of street name plates (each)	400.00		400.00	400.00		400.00
<b>Common Permit Scheme</b>							
51	Major and standard works on a traffic sensitive street Category 3 and 4 (charges are per day)	750.00		750.00	750.00		750.00
52	Major and standard works on a non- traffic sensitive street Category 3 and 4 (charges are per day)	250.00		250.00	250.00		250.00
53	Minor and immediate works on a traffic sensitive street Category 3 and 4 (charges are per day)	250.00		250.00	250.00		250.00
56	Minor and immediate works on a non- traffic sensitive street Category 3 and 4 (charges are per day)	100.00		100.00	100.00		100.00
57	The penalty fee is £500 if paid within 36 days for working without a permit.	500.00		500.00	500.00		500.00
58	The penalty fee is £300 if paid within 28 days for working without a permit.	300.00		300.00	300.00		300.00
59	For breaching a condition of a permit the fee is £120 if paid within 36 days	120.00		120.00	120.00		120.00
60	For breaching a condition of a permit the fee is £80 if paid within 28 days	80.00		80.00	80.00		80.00
	Permit as per schedule						
61	Permit variations on category 0, 1 and 2 streets and category 3 and 4 streets that are traffic sensitive	45.00		45.00	45.00		45.00
62	Permit variations for all activities on category 3 and 4 non traffic sensitive streets	35.00		35.00	35.00		35.00
<b>Travel Centre</b>							
63	Departure charges	0.25		0.25	0.30		0.30
<b>Traffic Information and Modelling</b>							
64	Traffic Flow Data per request	200.00		200.00	220.00		220.00
65	Use of the Southend Transport Models (cost on application to be agreed, generally SBC consultant's fee plus 20%)			0.00			-
<b>Miscellaneous</b>							
	Sale of old street lamp columns						

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
<b>PLAN COPYING &amp; SIMILAR</b>							
1	Inspections of plans deposited under Building Regulations <b>Only the owner or owners representative allowed to view</b> (copies as per copying charge) (For documents between 1975 and 1985 off site storage retrieval costs apply - see below)	0.00		0.00	0.00		0.00
2	Inspections of plans deposited under Building Regulations - (copies as per copying charge) (For documents between 1975 and 1985)	16.00		16.00	16.50		16.50
3	Planning Decision Notice (prior to October 2010 - retrieval fee)	7.00		7.00	7.50		7.50
4	Copy of Building Regulations Completion Certificate (prior to October 2011 – off site retrieval fee will also be added)	7.00		7.00	7.50		7.50
5	Copy of Building Regulations Consent Notice (prior to October 2011 – off site retrieval fee will also be added)	7.00		7.00	7.00		7.00
6	Written responses to Solicitors, Developers or Insurers (For Building Regulations prior to October 2011 – off site retrieval fee will also be added)	30.00		30.00	31.00		31.00
7	Copy of extracts from files (letters etc not including decision notices) - Price per A4 sheet	0.08	0.02	0.10	0.10	0.02	0.12
8		1.50	0.30	1.80	2.00	0.40	2.40
9	Plan copying - A2 (420 x 594mm) first plan free then	1.92	0.38	2.30	2.50	0.50	3.00
10	Plan copying - A1 (594 x 841mm) first plan free then	2.42	0.48	2.90	3.00	0.60	3.60
11	Plan copying - A0 (841 x 1189mm) first plan free then	3.33	0.67	4.00	4.50	0.90	5.40
12	Plans to accompany a Planning Application	24.50	0.00	24.50	24.50	0.00	24.50
13	Plans to accompany a Building Regulations Application	20.42	4.08	24.50	20.42	4.08	24.50
<b>PLANNING FEES</b>							
<b>Planning Fees</b>							
14	Majority set by statute (see separate table)						
15	Hyperlink to Planning Application and related fees ↓						
16	<a href="http://www.southend.gov.uk/downloads/485/planning_applications">http://www.southend.gov.uk/downloads/485/planning_applications</a>						
<b>Pre-application advice - LARGE SCALE MAJOR</b>							
17	Written advice (Not applicable for this type of development)						
18	Meeting plus written advice	1,041.67	208.33	1250.00	1,040.00	260.00	1300.00
19	Follow up meeting plus written advice	520.83	104.17	625.00	520.00	130.00	650.00
<b>Pre-application advice - SMALL SCALE MAJOR</b>							
20	Written advice	312.50	62.50	375.00	308.00	77.00	385.00
21	Meeting plus written advice	833.33	166.67	1000.00	840.00	210.00	1050.00
22	Follow up meeting plus written advice	208.33	41.67	250.00	220.00	55.00	275.00
<b>Pre-application advice - MINOR</b>							
23	Written advice	104.17	20.83	125.00	104.00	26.00	130.00
24	Meeting plus written advice	416.67	83.33	500.00	416.00	104.00	520.00
25	Follow up meeting plus written advice	104.17	20.83	125.00	104.00	26.00	130.00
26	Advice to agents regarding extension/alterations to dwellings	250.00	-	250.00	204.00	51.00	255.00
27	<b>Pre-application advice for members of the public wishing to extend/alter their own</b>						
28	Duty Planner	Free		Free	Free		Free

Description of Service		Net Charge 2012/13	VAT (20%)	Gross 2012/13 Charge	Proposed Net Charge 2013/14	VAT (20%)	Proposed Gross 2013/14 Charge
		£	£	£	£	£	£
29	Written Advice	-		-	75.00		75.00
	<b>Micellaneous Fees</b>						
30	Copy of Tree Preservation Order	16.00	-	16.00	17.00	-	17.00
31	Inspection of compliance with Enforcement Notice	125.00	25.00	150.00	124.00	31.00	155.00
32	Adopted Local Development Framework Documents	20.00	-	20.00	25.00	-	25.00
33	<b>High Hedge Complaints</b>						
34	Application fee	335.00	-	335.00	350.00	-	350.00
35	Application fee (concessions only)	235.00		235.00	250.00	0.00	250.00

FEES AND CHARGES 2013/14

**BUILDING CONTROL FEES**

Building Regulations		Fees 2012/13	Proposed Fees 2013/14	+ VAT	TOTAL
	<b>New Dwellings</b>				
<b>Plan Charge</b>	Houses/Bungalows < 300sqm (1 Plot)	129.00	132.00	26.40	158.40
	Houses/Bungalows < 300sqm (2 Plots)	193.00	198.00	39.60	237.60
	Houses/Bungalows < 300sqm (3 Plots)	257.00	264.00	52.80	316.80
	Houses/Bungalows < 300sqm (4 Plots)	321.00	330.00	66.00	396.00
	Houses/Bungalows < 300sqm (5 Plots)	386.00	396.00	79.20	475.20
<b>Inspection Charge</b>	Houses/Bungalows < 300sqm (1 Plot)	386.00	396.00	79.20	475.20
	Houses/Bungalows < 300sqm (2 Plots)	578.00	594.00	118.80	712.80
	Houses/Bungalows < 300sqm (3 Plots)	771.00	792.00	158.40	950.40
		964.00	990.00	198.00	1,188.00
	Houses/Bungalows < 300sqm (5 Plots)	1,157.00	1,188.00	237.60	1,425.60
<b>Building Notice</b>	Houses/Bungalows < 300sqm (1 Plot)	536.00	550.00	110.00	660.00
	Houses/Bungalows < 300sqm (2 Plots)	814.00	836.00	167.20	1,003.20
	Houses/Bungalows < 300sqm (3 Plots)	1,050.00	1,078.00	215.60	1,293.60
	Houses/Bungalows < 300sqm (4 Plots)	1,328.00	1,364.00	272.80	1,636.80
	Houses/Bungalows < 300sqm (5 Plots)	1,585.00	1,628.00	325.60	1,953.60
<b>Regularisation</b>	Houses/Bungalows < 300sqm (1 Plot)	Individually determined	Individually determined		
	Houses/Bungalows < 300sqm (2 Plots)	Individually determined	Individually determined		
	Houses/Bungalows < 300sqm (3 Plots)	Individually determined	Individually determined		
	Houses/Bungalows < 300sqm (4 Plots)	Individually determined	Individually determined		
	Houses/Bungalows < 300sqm (5 Plots)	Individually determined	Individually determined		
<b>Plan Charge</b>	1 Flat < 300sqm	107.00	110.00	22.00	132.00
	2 Flats < 300sqm	158.00	162.00	32.40	194.40
	3 Flats < 300sqm	214.00	220.00	44.00	264.00
	4 Flats < 300sqm	265.00	272.00	54.40	326.40
	5 Flats < 300sqm	321.00	330.00	66.00	396.00
<b>Inspection Charge</b>	1 Flat < 300sqm	321.00	330.00	66.00	396.00
	2 Flats < 300sqm	483.00	496.00	99.20	595.20
	3 Flats < 300sqm	643.00	660.00	132.00	792.00
	4 Flats < 300sqm	806.00	827.00	165.40	992.40
	5 Flats < 300sqm	964.00	990.00	198.00	1,188.00
<b>Building Notice</b>	1 Flat < 300sqm	450.00	462.00	92.40	554.40
	2 Flats < 300sqm	664.00	682.00	136.40	818.40
	3 Flats < 300sqm	878.00	902.00	180.40	1,082.40
	4 Flats < 300sqm	1,092.00	1,122.00	224.40	1,346.40
	5 Flats < 300sqm	1,328.00	1,364.00	272.80	1,636.80
<b>Regularisation</b>	1 Flat < 300sqm	Individually determined	Individually determined		
	2 Flats < 300sqm	Individually determined	Individually determined		
	3 Flats < 300sqm	Individually determined	Individually determined		
	4 Flats < 300sqm	Individually determined	Individually determined		
	5 Flats < 300sqm	Individually determined	Individually determined		
<b>EW1</b>	Notifiable electrical work (where applicable)	184.00	188.00	37.60	225.60
	<b>Work to a single dwelling</b>				
<b>Plan Charge</b>	1 storey extension not exceeding 40sqm	86.00	88.00	17.60	105.60
	1 storey extension 40 - 100sqm	129.00	132.00	26.40	158.40
	2/3 storey extension not exceeding 40sqm	129.00	132.00	26.40	158.40
	2/3 extension 40 - 100 sqm	129.00	132.00	26.40	158.40
	Garage/store etc not exceeding 100sqm	64.00	66.00	13.20	79.20
	Detached non-habitable domestic building not exc 50sqm	86.00	88.00	17.60	105.60
<b>Inspection Charge</b>	1 storey extension not exceeding 40sqm	343.00	352.00	70.40	422.40
	1 storey extension 40 - 100sqm	386.00	396.00	79.20	475.20
	2/3 storey extension not exceeding 40sqm	386.00	396.00	79.20	475.20
	2/3 extension 40 - 100 sqm	428.00	440.00	88.00	528.00
	Garage/store etc not exceeding 100sqm	193.00	198.00	39.60	237.60
	Detached non-habitable domestic building not exc 50sqm	257.00	264.00	52.80	316.80
<b>Building Notice</b>	1 storey extension not exceeding 40sqm	450.00	462.00	92.40	554.40
	1 storey extension 40 - 100sqm	536.00	550.00	110.00	660.00
	2/3 storey extension not exceeding 40sqm	536.00	550.00	110.00	660.00
	2/3 extension 40 - 100 sqm	578.00	594.00	118.80	712.80
	Garage/store etc not exceeding 100sqm	278.00	286.00	57.20	343.20
	Detached non-habitable domestic building not exc 50sqm	364.00	374.00	74.80	448.80
<b>Regularisation</b>	1 storey extension not exceeding 40sqm	Individually determined	Individually determined		
	1 storey extension 40 - 100sqm	Individually determined	Individually determined		
	2/3 storey extension not exceeding 40sqm	Individually determined	Individually determined		
	2/3 extension 40 - 100 sqm	Individually determined	Individually determined		
	Garage/store etc not exceeding 100sqm	Individually determined	Individually determined		
	Detached non-habitable domestic building not exc 50sqm	Individually determined	Individually determined		
<b>Plan Charge</b>	Rooms in roof	107.00	110.00	22.00	132.00
	Garage conversions	64.00	66.00	13.20	79.20
<b>Inspection Charge</b>	Rooms in roof	364.00	374.00	74.80	448.80
	Garage conversions	150.00	154.00	30.80	184.80

## FEES AND CHARGES 2013/14

Building Regulations		Fees 2012/13	Proposed Fees 2013/14	+ VAT	TOTAL
Building Notice	Rooms in roof	493.00	506.00	101.20	607.20
	Garage conversions	236.00	242.00	48.40	290.40
Regularisation	Rooms in roof	individually determined	individually determined		
	Garage conversions	Individually determined	Individually determined		
Plan Charge	Re-roof etc	64.00	66.00	13.20	79.20
	Window replacement	64.00	66.00	13.20	79.20
	work not exceeding £5000	64.00	66.00	13.20	79.20
	Work £5,000 - £25,000	86.00	88.00	17.60	105.60
	Work £25,000 - £100,000	86.00	88.00	17.60	105.60
Inspection Charge	Re-roof etc	86.00	88.00	17.60	105.60
	Window replacement	86.00	88.00	17.60	105.60
	Work not exceeding £5000	86.00	88.00	17.60	105.60
	Work £5,000 - £25,000	171.00	176.00	35.20	211.20
	Work £25,000 - £100,000	343.00	352.00	70.40	422.40
Building Notice	Re-roof etc	150.00	154.00	30.80	184.80
	Replacement Windows	150.00	154.00	30.80	184.80
	work not exceeding £5000	150.00	154.00	30.80	184.80
	Work £5,000 - £25,000	278.00	286.00	57.20	343.20
	Work £25,000 - £100,000	450.00	462.00	92.40	554.40
Regularisation	Re-roof etc	Individually determined	Individually determined		
	Window replacement	Individually determined	Individually determined		
	work not exceeding £5000	Individually determined	Individually determined		
	Work £5,000 - £25,000	Individually determined	Individually determined		
	Work £25,000 - £100,000	Individually determined	Individually determined		
EW1	Notifiable Electrical work (in addition to the above, where applicable)	184.00	188.00	37.60	225.60
<b>All other Non-Domestic Work</b>					
Plan Charge	1 storey extension not exceeding 40sqm	129.00	132.00	26.40	158.40
	1 storey extension 40 - 100sqm	150.00	154.00	30.80	184.80
	2/3 storey extension not exceeding 40sqm	129.00	132.00	26.40	158.40
	2/3 extension 40 - 100 sqm	171.00	176.00	35.20	211.20
Inspection Charge	1 storey extension not exceeding 40sqm	343.00	352.00	70.40	422.40
	1 storey extension 40 - 100sqm	407.00	418.00	83.60	501.60
	2/3 storey extension not exceeding 40sqm	386.00	396.00	79.20	475.20
	2/3 extension 40 - 100 sqm	428.00	440.00	88.00	528.00
Regularisation	1 storey extension not exceeding 40sqm	Individually determined	Individually determined		
	1 storey extension 40 - 100sqm	Individually determined	Individually determined		
	2/3 storey extension not exceeding 40sqm	Individually determined	Individually determined		
	2/3 extension 40 - 100 sqm	Individually determined	Individually determined		
Plan Charge	Work not exceeding £5000	107.00	110.00	22.00	132.00
	Replacement Windows	107.00	110.00	22.00	132.00
	Renewable Energy Systems	107.00	110.00	22.00	132.00
	Shopfront	107.00	110.00	22.00	132.00
Inspection Charge	Work not exceeding £5000	107.00	110.00	22.00	132.00
	Replacement Windows	107.00	110.00	22.00	132.00
	Renewable Energy Systems	107.00	110.00	22.00	132.00
	Shopfront	107.00	110.00	22.00	132.00
Regularisation	Work not exceeding £5000	Individually determined	Individually determined		
	Replacement Windows	Individually determined	Individually determined		
	Renewable Energy Systems	Individually determined	Individually determined		
	Shopfront	Individually determined	Individually determined		
Plan Charge	Work £5000 - £25,000	107.00	110.00	22.00	132.00
	Replacement Windows (large)	107.00	110.00	22.00	132.00
	Renovation of thermal elements	107.00	110.00	22.00	132.00
	Storage Platforms	107.00	110.00	22.00	132.00
Inspection Charge	Work £5000 - £25,000	193.00	198.00	39.60	237.60
	Replacement Windows (large)	193.00	198.00	39.60	237.60
	Renovation of thermal elements	193.00	198.00	39.60	237.60
	Storage Platforms	193.00	198.00	39.60	237.60
Regularisation	Work £5000 - £25,000	Individually determined	Individually determined		
	Replacement Windows (large)	Individually determined	Individually determined		
	Renovation of thermal elements	Individually determined	Individually determined		
	Storage Platforms	Individually determined	Individually determined		
Plan Charge	Work £25,000 - £100,000	128.00	132.00	26.40	158.40
	Fit out work	128.00	132.00	26.40	158.40
Inspection Charge	Work £25,000 - £100,000	385.00	396.00	79.20	475.20
	Fit out work	385.00	396.00	79.20	475.20
Regularisation	Work £25,000 - £100,000	Individually determined	Individually determined		
	Fit out work	Individually determined	Individually determined		

Charges for work not included on this schedule will be individually assessed by contacting the Building Control Section on 01702 215345 or [buildingcontrol@southend.gov.uk](mailto:buildingcontrol@southend.gov.uk)